

**CLIFTON PLANNING COMMISSION MEETING
TUESDAY, SEPTEMBER 24, 2024, 7:30 PM
ACACIA LODGE
7135 MAIN STREET
CLIFTON, VIRGINIA 20124**

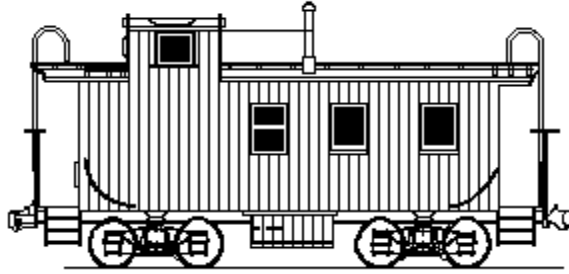
Present: Michelle Stein, Acting Chair; Jay Davis, Town Council Representative; Terry Winkowski; Adam Trost; Susan Yantis
Staff: Kerrie Gogoel, Town Clerk
Absent: Kathy Kalinowski, Chair; Laura Jane Cohen, Town Administrator; Paula Sampson

The Regular Meeting was called to order by Acting Chair Stein at 7:30PM.

1. Non-Residential Use Permit Application – Greg Young, Clifton Café
 - a. The Planning Commission reviewed the request for a commercial use permit by applicant Greg Young of the Clifton Café. The change requested is to build a pergola above the existing outdoor deck. There is no change to the existing setback or existing use permit requirements. The Commission confirmed that no new seating is being added and that the pergola is merely going over existing seating.
- **Chair Stein moved to approve the request based on the previous use permit requirements dated 6/2021 with the requirement that a certificate of appropriateness be obtained by the ARB. The motion was seconded by Member Winkowski and approved by poll, 5-0.**
2. Approval of the Minutes
- **Chair Stein moved to approve the August minutes as presented. The motion was seconded by Member Winkowski and approved by poll, 5-0.**
3. Town Plan Updates
 - a. The Commission discussed the Town Plan updates and noted that the group has reviewed the Our Town and Land Use sections, the next are Transportation and Community Facilities and Services. The Commission reviewed the Transportation section in the meeting and discussed that minimal would be required, perhaps adding some additional detail coming from the Streetscape efforts, and to update the statistics. The goal for the

Minutes adopted on October 29, 2024 by the Planning Commission as presented.

Commission prior to the next meeting is to review the Community Facilities and Services section and be prepared to discuss.



**CLIFTON TOWN PLANNING COMMISSION
REGULAR MEETING
ACACIA LODGE
7135 MAIN STREET, CLIFTON, VA 20124**

Order of Business:

1. Approval of Minutes from previous meeting
2. Use Permit Application – Greg Young, Clifton Cafe
3. Town Plan update