



**CLIFTON TOWN COUNCIL MEETING
TUESDAY, OCTOBER 4, 2016, 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Present: Mayor Bill Hollaway; Vice Mayor Jennifer Heilmann; Councilmember Regan McDonald; Councilmember Wayne Nickum; Councilmember Darrell Poe.
Staff: Marilyn Barton, Town Treasurer; Amanda Christman, Town Clerk.
Absent: Mayor Hollaway, from 7:31 – 7:34 PM; Councilmember Deborah Dillard.

The Regular Meeting was called to order by Councilmember Nickum at 7:31 PM.

Order of Business:

1. Mosquito/Zika Control in Clifton – Presentation by Fairfax County Environmental Health.
See attached report.

Two staff members from Fairfax County’s Department of Health presented information on the types of mosquitoes in our area and how to control population through minimizing standing water in outside containers. They also gave an overview of the Zika virus and how to avoid being bitten, by wearing clothing with adequate coverage and using recommended repellants. The County is currently keeping test traps near the Town Hall to surveil mosquito populations and monitor any diseases found. The County’s labs are now testing Tiger mosquitoes for Zika, in addition to other viruses. Summary data on their findings will be available on the County website in the annual report toward the end of the season.

2. Report of the Town Clerk:

a. Review of the Minutes (previous regular meetings and any special meetings).

- **Councilmember Poe moved to approve the Minutes as revised, seconded by Vice Mayor Heilmann. The motion was approved by poll vote, 4-0, (Mayor Hollaway and Councilmember Dillard were absent).**

b. Town Policy on Posting Community Events on Town Website and Banners.

The Council noted that the Town’s existing policy only allows for the hanging of banners for events held within the Town. However, the posting of community events on the Town’s website is allowed.

3. Report of the Treasurer.

See attached report.

- a. Presentation of Financial Statements.
- b. Statistical Report on BPOL Filings (No Names or Amounts).

- **Councilmember Nickum moved to approve the Treasurer's report as presented, seconded by Mayor Hollaway. The motion was approved by poll vote, 5-0.**

4. Reports of Planning Commission, Architectural Review Board, and Committees:

a. Planning Commission.

i. Town Ordinance Changes – Noise Ordinance, ARB Fees, Policy on Portable Storage – Schedule Joint Public Hearing.

The Planning Commission reported on the status of their various proposed ordinance amendment drafts. The Council gave feedback on some of the items, and a brief discussion was held. It was noted that not all of the drafts for the proposed changes are ready, so the Joint Public Hearing has not yet been scheduled.

b. Architectural Review Board.

See attached report.

i. Change in Application Fees.

The proposed fee changes were read aloud, and the ARB's reasoning behind the new fee schedule was discussed. The proposed changes will be included for consideration with the other zoning Code amendments in an upcoming Joint Public Hearing, which will be scheduled at an upcoming Meeting.

c. Business Committee.

No report.

d. Committees:

i. Haunted Trail Update – It's On!

The event will be held on Saturday, October 29th. Steve Bittner and Sydney Sawyer have stepped up to lead the event. Councilmember Poe reported that some donations have been received, though additional volunteers are still needed to make it a success. Volunteer outreach continues.

ii. Candlelight Homes Tour Update – It's On!

Several individuals have volunteered to organize the event.

- **Councilmember Nickum moved to authorize \$1,000 in funds in advance, for anticipated expenses associated with the Candlelight Homes Tour event, seconded by Councilmember Poe. The motion was approved by roll-call vote: Nickum: Aye; McDonald: Aye; Hollaway: Aye; Heilmann: Aye; Poe: Aye.**

iii. Streetscape Committee – Approval of Application for Enhancement Funding.

- **Mayor Hollaway moved to approve the Streetscape Committee's submittal of the application for additional enhancement funding, with the Resolution of Support signed by the Mayor, seconded by Councilmember Poe. The motion was approved by poll vote, 4-0.**

iv. Pink House – Handrail replacement for Hugo's Office.

- **Councilmember Nickum moved to approve an expense of up to \$1,500 for the replacement of the handrail, to be used for the most competitive bid, over all, seconded by Mayor Hollaway. The motion was approved by roll-call vote: Nickum: Aye; McDonald: Aye; Hollaway: Aye; Heilmann: Aye; Poe: Aye.**

v. Parks – Planned Tree Plantings and Integrated Memorial.

Councilmember Nickum will work with the property owner to obtain designs for tree plantings alongside the south side of the Children’s Park on the Ference property, which will be submitted and reviewed at a future meeting.

vi. Parking – Re-striping of Hofferma’s Parking and Town Parking.

Vice Mayor Heilmann reported that Mr. Hofferma is interested in having the parking spaces on his property re-striped. He may obtain a bid, and the Town is interested having some spaces striped, as well. A report will be submitted for the Council to consider at a future Meeting.

5. Communications.

a. Free Little Library in Clifton – Girl Scout Silver Award Project - Presentation.

The Council is interested in the installation, but noted that it would need to be erected in the appropriate location, and the materials would need to be approved by the ARB. Additionally, someone would have to be responsible for ongoing maintenance. Mayor Hollaway will follow up with the Girl Scout Troop about submitting a proposal.

b. Update on Fairfax County Regulation of Expansion of Existing Farm Breweries and Farm Wineries.

Mayor Hollaway briefly summarized the legislative history and current situation of the law on establishing and/or expanding existing farm breweries and wineries. The Clifton Coalition then submitted a status report to the Council on the current issues they are facing in dealing with the County with respect to the regulation of the expansion of existing farm breweries and wineries.

See attached report.

6. Citizen’s Remarks.

None.

7. Unfinished Business.

a. Update on Walkway on Chapel Road.

Councilmember Nickum reported that he spoke with a VDOT representative about replacing the street drainage pipe and unblocking the ditches at the location of Chapel Road and Pendleton Road. It was noted that property owners would need to give permission for VDOT to do work to clean out the ditches and clear the storm water drains. He also asked VDOT about creating a sidewalk in that location at the same time in order to help with cleaning up the ditches and replacing the drains. VDOT affirmed that property owners would have to transfer ownership of the relevant portions of their property to VDOT in order to build a 5’ wide sidewalk and maintain it. Councilmember McDonald reported that, through his research, he discovered that there is already some existing pavement base underneath a graveled area that could be expanded upon to create the sidewalk and improve drainage. The Council noted that potential sources of funding need to be identified. Mr. Effros reported that VDOT does not have the funds for the

Adopted as presented by the Town Council on November 1, 2016

provision of asphalt in the budget, and that the Town needs to know what the cost of the asphalt would be. Councilmembers Nickum and McDonald and Mr. Effros continue to collaborate on this ongoing issue.

8. New Business.

None.

9. Adjournment.

Councilmember Nickum moved to adjourn the Meeting, seconded by Mayor Hollaway. The motion was approved by poll vote, 5-0.

The Meeting was adjourned at 10:00 PM.