



**CLIFTON TOWN COUNCIL MEETING
TUESDAY, NOVEMBER 1, 2016, 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Present: Mayor Bill Hollaway; Councilmember Deborah Dillard; Councilmember Regan McDonald; Councilmember Wayne Nickum; Councilmember Darrell Poe.
Staff: Marilyn Barton, Town Treasurer; Amanda Christman, Town Clerk.
Absent: Vice Mayor Jennifer Heilmann

The Regular Meeting was called to order by Mayor Hollaway at 7:30 PM.

Order of Business:

1. Dominion Presentation on Local Substation and Different Electric Power Transmission Initiatives in the Region.

See attached report.

Scott Reamy, External Affairs Manager for Dominion, presented a profile of the company's local presence and current initiatives in the area. The Council and Residents had questions regarding the maintenance of the access road, the noise of the transformers and whether there were any plans for the installation for new lines. Answers to these questions will be forthcoming.

2. Report of the Town Clerk: a. Review of the Minutes (previous regular meetings and any special meetings).

- **Councilmember Nickum moved to approve the October 2016 Minutes as presented, seconded by Councilmember Poe. The motion was approved by poll vote, 4-0. (Councilmember Dillard abstained).**

3. Report of the Treasurer.

a. Presentation of Financial Statements.

b. Statistical Report on BPOL Filings (No Names or Amounts).

See attached reports.

- **Councilmember Nickum moved to approve the Report of the Treasurer as presented, seconded by Councilmember McDonald. The motion was approved by poll vote, 5-0.**
- **Councilmember Nickum moved to approve the 2015 Audited Financial Draft Report for Fiscal Year Ending June 30, 2015 seconded by Councilmember Dillard. The motion was approved by poll vote, 5-0.**

4. Reports of Planning Commission, Architectural Review Board, and Committees:

a. Planning Commission.

See attached report.

- **Councilmember Nickum moved to approve the recommendation of the Planning Commission: to approve a preliminary Use Permit for construction of a kitchen addition at 12649 School Street, seconded by Mayor Hollaway. The motion was approved by poll vote, 5-0.**

i. Town Ordinance Changes – Noise Ordinance, Mobile Storage, Dwelling Unit Limitations, ARB Fees – Schedule Joint Public Hearing.

- **Councilmember Nickum moved to set a Joint Public Hearing with the Planning Commission on January 3, 2016 at 7:30 PM with respect to proposed ordinance changes regarding noise, mobile storage, dwelling units and ARB fees, and to advertise the Hearing according to statute, seconded by Councilmember Poe. The motion was approved by poll vote, 5-0.**

b. Architectural Review Board.

No report.

c. Business Committee.

No report.

d. Committees:

i. Haunted Trail Report.

Councilmember Poe reported that the Haunted Trail event was a great success, with over 3,000 attendees. The Committee is already planning for next year's event.

ii. Pink House Railing Repair.

The Council is continuing to look into the matter, though the issue isn't urgent.

Christmas Tree Lighting.

See attached report.

The Town needs to rent a truck with a boom lift to assist in putting up replacement lights on the tree. One bid has been received, though volunteers are seeking a lower bid. Councilmember Dillard will make sure there is adequate communication among the volunteers.

- **Councilmember McDonald moved to authorize an expenditure in the amount of up to \$750.00 to rent a boom lift truck for one day for the purpose of replacing the tree lights, seconded by Councilmember Nickum. The motion was approved by roll-call vote: Nickum: Aye; Dillard: Aye; McDonald: Aye; Hollaway: Aye; Poe: Aye.**

5. Communications.

a. Free Little Library in Clifton – Girl Scout Silver Award Project - Presentation.

See attached report.

Adopted as presented by the Town Council on December 6, 2016

- **Mayor Hollaway moved to approve the proposal by Girl Scout Troop 2009 to install a Little Free Library in Clifton, contingent on obtaining design approval from the ARB and location and stewardship approval from the Council, seconded by Councilmember Poe. The motion was approved by poll vote, 5-0.**

6. Citizen's Remarks.

Art Guild –

Chuck Rusnak reported on the recent scholarship fundraising success of the Clifton Art Guild.

Clifton Horse Society –

- **Mayor Hollaway moved to authorize the Clifton Horse Society's caroling activity on Saturday, December 3rd which may require temporary road closures, seconded by Councilmember Nickum. The motion was approved by poll vote, 5-0.**

7. Unfinished Business.

None.

8. New Business.

a. Crosswalk Stop Signs for Main Street and Chapel Road.

The Council continues to look into VDOT-approved safety improvement options for the Main Street and Chapel Road crosswalk.

b. Clifton Vanity License Plate Design.

Councilmember Poe will reach out to artists for design proposals, which will be reviewed by the Council.

9. Adjournment.

- **Councilmember Nickum moved to adjourn the meeting, second by Councilmember Poe. The motion was approved by poll vote, 5-0.**

The meeting was adjourned at 8:39 PM.