

PLANNING COMMISSION REPORT, August 1, 2016

Present: Kathy Kalinowski, Michelle Stein, Jennifer Heilmann, Susan Yantis

Absent: Mac Arnold, Terry Winkowski, Patrick Pline

1. Based on the review of use permit application for construction of an addition to 12638 School Street, and review by the Planning Commission and the Town Engineer, Joe McClellan, the Planning Commission recommends that the Town Council issue a preliminary use permit in order to allow construction.
2. Based on the review of the use permit application of Jerry Hopkins of Coppermine Realty, LLC for office space at 12644 Chapel Road, Suite 107 for a real estate office, the Planning Commission recommends approval of the application, with changed hours of 9AM to 7PM Sunday through Saturday and the allocation of 1 parking space for the 200 square feet.
3. The Planning Commission expects to with the help of the Planning Commission Secretary, Amanda Christman, track those use permits issued with conditions that must be satisfied within a certain time period, in order to inform the Council as to whether the Council needs to send any reminder letters.