



**CLIFTON TOWN COUNCIL MEETING  
TUESDAY, SEPTEMBER 6, 2016, 7:30 PM  
CLIFTON TOWN MEETING HALL  
12641 CHAPEL ROAD  
CLIFTON, VA 20124**

**Present:** Mayor Bill Hollaway; Vice Mayor Jennifer Heilmann; Councilmember Deborah Dillard; Councilmember Regan McDonald; Councilmember Wayne Nickum; Councilmember Darrell Poe.

**Staff:** Amanda Christman, Town Clerk.

**Absent:** Mayor Hollaway, until 7:40 PM; Councilmember Dillard, until 7:45 PM; Marilyn Barton, Town Treasurer.

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**The Regular Meeting was called to order by Councilmember Nickum at 7:30 PM.**

Order of Business:

1. Presentation on Shirley Gate Road to Popes Head Road Extension - Supervisor Pat Herrity.

Supervisor Herrity presented Fairfax County's planned Shirley Gate Road extension project, and explained the potential traffic impact. Several residents were concerned with the plan's increased traffic flow on Popes Head Road, which may be hazardous to drivers.

Mr. Herrity also brought to the Town's attention that:

(a). the County is considering whether to grant special exceptions to allow the expansion of use for existing farm breweries and wineries on land zoned Residential Conservation (RC) in Fairfax County. New farm breweries and wineries in the RC zoning district are prohibited by State law; and,

(b). the County is considering how to regulate the "shape factor" of properties that may undergo subdivision. Mr. Herrity noted that too much shape factor "decreases the rural look" of properties zoned RC, and that an acceptable range should be established that will apply except by special exception.

(c). A Meals Tax is currently under consideration for Fairfax County. Mr. Herrity asked the Council what administrative effect this would have on the Town of Clifton, if the measure is approved. The Council responded that the Town's Code currently has a Meals Tax in place, which becomes effective 30 days before the effective date of a Fairfax County Meals Tax. The Meals Tax is already part of the Code, with a rate of 2%, which is significantly less than what is being proposed for Fairfax County.

2. Report of the Town Clerk:

a. Review of the Minutes (previous regular meetings and any special meetings).

- **Councilmember Poe moved to approve the Minutes as revised, seconded by Councilmember Nickum. The motion was approved by poll vote, 5-0. (Councilmember Dillard was absent).**

3. Report of the Treasurer.

**See attached report. Councilmember Nickum presented the report on Marilyn Barton's behalf.**

- a. Presentation of Financial Statements.
- b. Statistical Report on BPOL Filings (No Names or Amounts).

- **Mayor Hollaway moved to approve the Treasurer's Report as presented, seconded by Councilmember Poe. The motion was approved by poll vote, 6-0.**

4. Reports of Planning Commission, Architectural Review Board, and Committees:

- a. Planning Commission.

**No report.**

- b. Architectural Review Board.

**No report.**

- c. Business Committee.

- i. Ayre Square Signage Proposal from Clifton Business Committee.

Vice Mayor Heilmann reported that the Business Community is interested having a directory sign posted in Town to highlight various places of interest around Town to visitors. The Council discussed the idea of posting such a sign in the vicinity of Ayre Square. The Council would like to see a specific proposal from the Business Committee at a future Meeting.

- d. Committees:

- i. Candlelight Homes Tour – Presentation and Status.

Councilmember Dillard reported that the individual who had previously expressed interest in Chairing this event has withdrawn, and no one else has stepped forward. Therefore, the event will not take place this holiday season, although someone has volunteered to coordinate the Tree Lighting event.

ii. "No Motorized Vehicles" Signage for Clifton Creek Trail – ATVs and Motorcycles Spotted on Trail.

Mayor Hollaway noted that motorized vehicles have never been allowed on Clifton Creek Trail, and that signs specifically prohibiting their usage on the Trail will be designed and approved by the ARB before being posted.

- iii. Streetscape – Additional funds needed.

The project design fee that was originally bid by J2 has increased to \$350,000. The updated bid is currently undergoing review by FCDOT and VDOT to determine whether the amount is reasonable. VDOT recommended that the Town consider applying for additional funds, for which applications are due on November 1, 2016. The Streetscape Committee has asked the Town if it may apply for additional funding so that the design phase may continue.

- **Councilmember Nickum moved to authorize the Streetscape Committee to apply for additional federal funding for the Streetscape Project design, seconded by Mayor Hollaway. The motion was approved by poll vote, 6-0.**

- iv. Arts Council – Rave Reviews for the Glengarry Glen Ross Production.

Councilmember Poe reported that the production currently running at the Community Meeting Hall has been rated 5 stars by a prominent theatre blog. Tickets for the remaining shows can be purchased online or at the door.

v. Park Committee – Clean-up.

Councilmember Nickum reported that two dead trees were removed from the park and that some of the encroaching vegetation and debris were cleaned up.

vi. Noise Complaint -- Motorcycle Club.

Councilmember Poe updated the Council with his successful efforts to speak to the club regarding the Town's interest in preserving peace and tranquility in the neighborhoods, especially on Sunday mornings. The club has agreed to send a message to its members asking riders to not idle or rev their engines while in town, and to be sensitive to minimizing noise as much as possible.

5. Communications.

a. CBA Request to Hang Banner for Clifton Day.

The CBA has requested to hang the banner ten days before the event, which is to be held on Oct 9<sup>th</sup> and to remove it up to three days after.

- **Mayor Hollway moved to authorize the CBA's banner request, and allow the CBA to use Town Property for the Event, with the stipulation that the CBA will obtain additional insurance and list the Town in their insurance policy as additional insured for Clifton Day, as required, seconded by Councilmember Poe. The motion was approved by poll vote, 6-0.**

6. Citizen's Remarks.

Chuck Rusnack announced that the Town's Art Guild has established a scholarship fund for area high school students, and asked Town Council to consider sponsoring an upcoming fundraising event. The Council suggested it would be best to approach individuals for sponsorship and donation requests.

Steve Bittner remarked that: (a). the plan to extend the Town Barn continues, with Geri Yantis working to obtain architectural designs and price quotes; and, (b). most of the Haunted Trail Committee members have declined to volunteer for this year's event. Unless new volunteers and coordinators are found, the event will not take place.

7. Unfinished Business.

a. Memorial and Recognition for Pat Layden.

Councilmember Dillard submitted several ideas ranging in price, for a possible memorial. The Councilmembers were interested in several ideas, including a bronze relief or plaque, or a memorial garden planted in under-utilized space adjacent to the Community Meeting Hall. Councilmember Dillard will check into specific prices and report back at a future Meeting.

b. Proposed Revisions to Noise Ordinance.

Progress on the project continues.

c. Information on Community Emergency Response Team (CERT).

Two Clifton-area Community Emergency Response Team (CERT) members introduced themselves to the Council and gave information on how the program works and what it does for

the community. Individuals interested in taking the trained course can visit [FairfaxCountyCERT.org](http://FairfaxCountyCERT.org) to find out about upcoming available classes.

8. New Business.

a. Proposal for Town-Sponsored Self-Defense Classes for Women and Children.

Vice Mayor Heilmann presented several options for the Council to consider, although no action was taken.

b. Chapel Road Sidewalk Status and Next Steps.

Mayor Hollaway noted that, according to VDOT, the ownership of a portion of the adjacent property would have to be transferred in order for VDOT to agree to maintain a future sidewalk in this particular location. Councilmember McDonald will approach Doug Miller for general information on researching basic VDOT sidewalk requirements to determine the feasibility of the project, notwithstanding the possibility of a deed change.

c. Mosquito Control in the Town of Clifton.

Kathy Kalinowski voiced concern regarding the persistent standing water in the storm drains in Town, and how it contributes to the mosquito population and to the possible spread of the Zika virus. Councilmember Poe will contact VDOT to ask about ensuring that the drains are cleared out.

9. Adjournment.

- **Vice Mayor Heilmann moved to adjourn the Meeting, seconded by Mayor Hollaway. The motion was approved by poll vote, 6-0, and the Meeting was adjourned at 10:17 PM.**