



**CLIFTON TOWN COUNCIL MEETING
TUESDAY, AUGUST 1, 2017, 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Present: Mayor Bill Hollaway; Vice Mayor Jennifer Heilmann; Councilmember Regan McDonald; Councilmember Melissa Milne; Councilmember Wayne Nickum; Councilmember Darrell Poe.
Staff: Marilyn Barton, Town Treasurer; Amanda Christman, Town Clerk.
Absent: Councilmember Darrell Poe until 7:40 PM.

The Regular Meeting was called to order by Mayor Hollaway at 7:31 PM.

Order of Business:

1. Report of the Town Clerk:

a. Reading of the Minutes (previous regular meetings and any special meetings).

- **Councilmember Nickum moved to approve the July 2017 Minutes as revised, seconded by Councilmember McDonald. The motion was approved by poll vote, 4-0-1 (Vice Mayor Heilmann abstained; Councilmember Poe was absent).**

2. Report of the Treasurer.

See attached report.

- **Councilmember Nickum moved to approve the Treasurer's Report, with the condition that the reported balances of the CDs be double-checked and that the report be re-issued, seconded by Mayor Hollaway. The motion was approved by poll vote, 5-0 (Councilmember Poe was absent).**

3. Citizen's Remarks.

Marilyn Stoney, 12847 Redbird Ridge: Requested that the Town build a sidewalk to connect Clifton Creek Drive and the rest of the Town. See attached letter.

4. Unfinished Business.

a. Lighting of Railroad Siding Parking Lot.

Councilmember Nickum will investigate solar-powered lighting options for the area. A proposal will be forthcoming.

b. Landscaping Behind Hydrangea and Animal Clinic of Clifton.

Councilmember Nickum is attempting to obtain the specific plans that detailed the landscaping, which were developed by a previously-existing committee.

5. Reports of Special Committees.

None.

6. Reports of Standing Committees

a. Planning Commission.

See attached report.

- **Councilmember Poe moved to hear the Planning Commission's report, out of regular business order, seconded by Councilmember Nickum. The motion was approved by poll vote, 6-0.**
- **Councilmember Nickum moved to approve the recommendation of the Planning Commission to issue a Final Use Permit to the Speziales for their swimming pool, seconded by Mayor Hollaway. The motion was approved by poll vote, 6-0.**
- **Councilmember Poe moved to approve the recommendation of the Planning Commission to approve a Use Permit for Wheelhouse, seconded by Councilmember Nickum. The motion was approved by poll vote, 6-0.**
- **Councilmember McDonald moved to approve the Planning Commission's recommendation that a Use Permit be approved for The Wine Attic, seconded by Councilmember Milne. The motion was approved by poll vote, 6-0.**

b. Architectural Review Board.

No report.

c. Committee on the Environment (COTE).

i. Pollinators Week.

The COTE and the Clerk will prepare a proposed Resolution that is specific to the Town of Clifton, for the Town Council's review.

d. Other Committees.

i. Parks.

Councilmember Nickum reported that the previously planned 24-foot long, metal drainage pipe will be installed next to the Children's Playground in the next month, which will cost \$400. Mike Anton will install something similar under his driveway, which will help with the water drainage issues in that location.

The drainage pipe at Pendleton Road will be replaced in approximately mid-August, during which time Chapel Road (and possibly Pendleton) will be closed for the installation.

Parts have been obtained to replace equipment in Children's Playground, and some wooden boards of the park's picnic tables need replacement.

Councilmember Nickum is working with several individuals to fix the street sign on the Newman Road side of the triangle gateway, which was impacted by a vehicle.

ii. Christmas Homes Tour.

Councilmember Milne reported that she and a co-Chair are coordinating the event, which will feature six houses, and is scheduled to take place on Saturday, December 2nd.

- **Councilmember Nickum moved to approve the placement of a banner across Main Street to advertise the Christmas Homes Tour, for two weeks before the event and one week after, seconded by Councilmember Poe. The motion was approved by poll vote, 6-0.**

iii. Haunted Trail.

- Councilmember Poe will update the Council on the status of the Haunted Trail at next month's meeting.

- **Councilmember McDonald moved to approve the placement of a banner across Main Street to advertise the Haunted Trail, for two weeks before the event and one week after, seconded by Councilmember Poe. The motion was approved by poll vote, 6-0.**
- **Councilmember Poe moved to approve the reimbursement of \$5,000 in expenditures to cover Haunted Trail expenses, seconded by Councilmember Nickum. The motion was approved by roll-call: Nickum: Aye; McDonald: Aye; Milne: Aye; Hollaway: Aye; Heilmann: Aye; Poe: Aye.**

iv. Clifton Arts Council.

Councilmember Poe reported that a musical performance recently took place at the Community Meeting Hall. Reusable foam core window plugs were created to block outside light, for which reimbursement has been requested.

Councilmember Poe also reported that twenty-four submissions have been received for the Film Festival. The event is scheduled for the second weekend of November.

7. New Business.

a. Request to Resurface and Stripe Town Parking Lot.

- **Councilmember Nickum moved to table the item, seconded by Councilmember Poe. The motion was approved by poll vote, 6-0.**

b. Proposed Town Charter Changes.

- **Councilmember Nickum moved to request that the Town's State Delegate Hugo and State Senator Barker introduce legislation in the state assembly to change the Town's charter as proposed, seconded by Councilmember Poe. The motion was approved by poll vote, 6-0.**

c. Securing Name Plates for Council Meetings.

Vice Mayor Heilmann will develop a proposal to submit to the Council.

d. Concerns with Pass-Through Traffic in Town and Intervention to Reduce Traffic.

- **Councilmember Poe moved to form a Pedestrian and Traffic Safety special committee, to be chaired by Kathy Kalinowski, who will invite Marilyn Stoney, Councilmember Poe and others, seconded by Mayor Hollaway. The motion was approved by poll vote, 6-0.**

8. Adjournment.

- **Councilmember Poe moved to adjourn, seconded by Councilmember Nickum. The motion was approved by poll vote, 6-0.**

The meeting was adjourned at 9:19 PM.