



**CLIFTON TOWN COUNCIL MEETING
TUESDAY, JULY 11, 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Present: Mayor Bill Hollaway; Councilmember Regan McDonald; Councilmember Melissa Milne; Councilmember Wayne Nickum; Councilmember Darrell Poe.
Staff: Marilyn Barton, Town Treasurer; Amanda Christman, Town Clerk.
Absent: Mayor Hollaway from 7:30 –7:35 PM; Vice Mayor Jennifer Heilmann.

The Regular Meeting was called to order by Councilmember Nickum at 7:30 PM.

Order of Business:

A moment of silence was held in memory of Clifton resident, Paul Posner.

1. Report of the Town Clerk:

- a. Reading of the Minutes (previous regular meetings and any special meetings).
- **Councilmember Poe moved to approve the Minutes as presented, seconded by Councilmember Milne. The motion was approved by poll vote, 4-0.**

2. Report of the Treasurer.

See attached report.

- **Councilmember Nickum moved to approve the reinvestment of three CDs at John Marshall Bank with an interest rate set at 1.16% for a twelve-month cycle, seconded by Mayor Hollaway. The motion was approved by roll call: Nickum: Aye; McDonald: Aye; Milne: Aye; Hollaway: Aye; Poe: Aye.**
- **Councilmember Nickum moved to approve the auditor engagement letter for FY17, seconded by Councilmember Poe. The motion was approved by roll call: Nickum: Aye; McDonald: Aye; Milne: Aye; Hollaway: Aye; Poe: Aye.**
- **Councilmember Nickum moved to approve the Treasurer's report as presented, seconded by Mayor Hollaway. The motion was approved by poll vote, 5-0.**

3. Citizen's Remarks.

Mayor Hollaway reported that the Town Code dictates the order of business for the Council meetings, and summarized the section that details citizens' remarks.

Robert Ihrig: 12702 Chapel Rd: Commended Marcus Silva for working to get the parking lot in order.

4. Unfinished Business.

a. Drainage of Railroad Siding Parking Lot.

Councilmember Nickum reported that Marcus Silva put in a drainage pipe under the Buckley store and Town railroad siding parking lot and filled in several holes in the graveled area. Further adjustments may be needed. He will present an invoice to the Town for materials and labor.

Sheldon Hofferma reported that there are still problems with drainage when it rains. Councilmember Nickum would like to observe the drainage after the next heavy rainfall, and take pictures before moving forward with any repairs.

b. Light Fixture for Railroad Siding Parking Lot.

Councilmember Nickum suggested that each Councilmember inspect the night-time lighting in the area near the caboose to determine whether it seems adequate.

- **Councilmember Nickum moved to table the issue until the next meeting, seconded by Councilmember Poe. The motion was approved by poll vote, 5-0.**

5. Reports of Special Committees.

a. Special Projects Committee.

The Committee reported that a kick-off meeting with VDOT and J2Engineers is scheduled for Thursday, July 13 at 8:30 AM, outside of the Main Street Pub, for Phase II of the streetscape project.

6. Reports of Standing Committees

a. Planning Commission.

The Planning Commission reported that it held a meeting, but it was unable to review the application for a final Use Permit for a swimming pool because the applicant did not appear. The Planning Commission will continue to work with the applicant to schedule a review.

Mayor Hollaway reported that Clifton is subject to the Chesapeake Bay Preservation Act. The Department of Environmental Quality (DEQ) will be conducting a compliance review of the Town. Because the County is responsible for site approvals and inspections, Royce Jarrendt noted that DEQ should be directed to review Fairfax County's inspection records and policies. The Council asked the Chair of the Planning Commission, Kathy Kalinowski, to coordinate with DEQ on the review process.

b. Architectural Review Board.

The ARB reported that two applications were discussed and approved via email, including window replacement at the McDonald residence. No formal approval will be issued until the next physical meeting.

Royce reported that he received several complaints regarding the siding replacement project at the Paxson residence. He informed the owner that they must apply for ARB approval for the selected materials, which should pose no problems, as the selected material has been approved in the past.

It was reported that Fairfax County has issued a stop-work order for the building construction at 7184 Clifton Road. It was recommended that the Planning Commission contact the builder and work with the Town Engineer to find out about the stop-work order and to ascertain what the process involving the County will entail, going forward.

c. Committee on the Environment (COTE).

i. Resolution Regarding Pollinators Week.

A representative of the Committee on the Environment was not able to attend the meeting to present the proposed resolution.

- **Councilmember Poe moved to table the item, seconded by Councilmember Nickum. The motion was approved by poll vote, 5-0.**

d. Communications Committee

i. Approve Web Development and Redeployment.

Councilmember Poe summarized the proposal, which includes site migration, development and training for staff and Councilmembers.

- **Councilmember Poe moved to approve a payment of \$1,400 to Growth Media Services, with half of that amount to be paid in advance, and the other half to be paid upon completion, seconded by Councilmember Nickum. The motion was approved by roll call: Nickum: Aye; McDonald: Aye; Milne: Aye; Hollaway: Aye; Poe: Aye.**

e. Other Committees.

i. Town Hall.

Councilmember Poe presented the newly installed projector screen.

Councilmember Nickum and Mayor Hollaway reported that several vehicles were broken into on Chapel Road and Chapel Street on the night of July 10th.

7. New Business.

a. Resolution regarding Paris Climate Change Agreement.

- **Councilmember Nickum moved to refer the issue to the Committee on the Environment, requesting that the Committee develop a local environmental plan for the Town of Clifton focusing on local issues, and that they submit a plan to the Council, without referring to any national or international agreements, seconded by Mayor Hollaway. The motion was approved by poll vote, 5-0.**

b. Motorcycle “Bikes and Breakfast” Gatherings on Sundays in Clifton - Adverse Impacts on Pedestrian Safety, Traffic Safety, Noise, and Other Citizen Issues and Concerns.

Councilmembers and residents provided feedback to the gatherings’ organizer and noted that the Council make take actions in conjunction with VDOT and the police, if necessary, though the Council would prefer to resolve the issues informally.

c. Landscaping Behind Hydrangea and Animal Clinic of Clifton.

Bob Ihrig thought there would be some landscaping installed, but it has not yet happened.

- **Councilmember Nickum moved to table the item until next month, seconded by Councilmember Poe. The motion was approved by poll vote, 5-0.**

d. Concerns regarding Parking at Clifton House from Rentals at Town Hall.

Councilmember Poe will revise the rental agreement document to include language that actively discourages parking on private property by renters of the Town Hall and their guests.

e. Process to Shorten Town Council Meetings.

- **Councilmember Nickum moved to table the item, seconded by Councilmember Poe. The motion was approved by poll vote, 5-0.**

8. Adjournment.

- **Councilmember Poe moved to adjourn, seconded by Councilmember Nickum. The motion was approved by poll vote, 5-0.**

Adopted as revised by the Town Council on August 1, 2017

The meeting was adjourned at 9:35 PM.