



CLIFTON TOWN COUNCIL MEETING  
TUESDAY, MAY 8, 2012, 7:30 PM  
CLIFTON TOWN MEETING HALL  
12641 CHAPEL ROAD  
CLIFTON, VA20124

Town Council members present: Chuck Rusnak, Dwayne Nitz, Bill Hollaway, Deborah Dillard, John Powell, Wayne Nickum

Town Officials present: Treasurer Marilyn Barton, Clerk Kathleen Volonsevich

### **Public Hearing**

Bill Hollaway called the Public Hearing to order at 7:30 pm.

**Motion:** Wayne Nickum made a motion that the public hearing be closed, given that the discussion is added to the agenda for consideration. Deborah Dillard seconded the motion and it was unanimously approved.

### Order of Business

#### **Review of the Minutes**

**Motion:** Wayne Nickum made a motion to approve the Minutes for the April regular meeting and special meeting of April 16, April 20, and April 25<sup>th</sup>. Bill Hollaway seconded the motion and it was unanimously approved.

#### **Treasurer's Report**

Marilyn Barton presented the Treasurer's Report for period ended April 30. The second page is the profit and loss report, and then following is the 5 paged detailed report. The operating income year to date for period ended April 30, 2012 was \$140,080, operating expenses year to date were \$98,110, leaving a net operating income of \$41,971. Capital improvement income year to date was \$62,642, CIF expenses year to date were \$85,080, leaving a net CIF loss of (\$22,438). The combined year to date was \$19,532.

**Motion:** Wayne Nickum made a motion to approve the Treasurer's Report. Chuck Rusnak seconded the motion and it was unanimously approved.

#### **Planning Commission**

The Planning Commission had reviewed the revised county approved site plan with County E&S approval, VDOT approval, and County Health Department approval dated March 13, 2012 for the Clark residence and property at School Street and Clifton Road. The Planning Commission recommended approval of the site plan.

Next, the Planning Commission reviewed and recommended for approval the deeds of easement for the Clark Property pending approval and review by the Town's attorney and all the obtaining of all necessary signatures on the deeds of the easement.

**Motion:** John Powell made a motion that the Town Council adopt the recommendation of the Planning Commission and the resolution as presented, and to authorize the mayor to sign off on it. Wayne Nickum seconded the motion and it was unanimously approved.

The Planning Commission reviewed the application for use permit by James McIntyre, owner of commercial property at 12700 Chapel Road for use of the small building behind the main building as an office with hours of Sunday through Saturday of 8 am to 6 pm and the allocation of two parking spaces.

**Motion:** Wayne Nickum made a motion to approve the recommendation of the Planning Commission for use permit application by James McIntyre. Deborah Dillard seconded the motion and it was unanimously approved.

**Motion:** Wayne Nickum made a motion to table discussion of the Clarks' use permit until the June Town Council meeting. John Powell seconded the motion and it was unanimously approved.

#### **ARB**

ARB did not have an April meeting but there will be a meeting in May, the public forum for the signage ordinance.

#### **Flood Plain Park Project**

Dwayne Nitz noted that the big action item for this project was the completion of the RPE Construction meeting which was held on May 1<sup>st</sup>. VDOT is currently informally reviewing the services that make u the grant.

#### **Dinner Theatre**

Budget wise the Dinner Theatre took in \$9400; out the door was \$7100. There are still three checks that need to be written going out the door. The cost was brought to \$3 a person and the event had more people attending this year. For this next year, the dates to hold the event are being considered as Marcy 21<sup>st</sup> or 23<sup>rd</sup>.

#### **Communications**

There is a Fairfax County meeting on plan amendments on Thursday, May 10<sup>th</sup>.

#### **Budget-Motion**

Wayne Nickum made a motion to authorize a public hearing concerning the approval of the budget for the next fiscal year on June 5<sup>th</sup>, 2012 at 7:30 pm. Bill Hollaway seconded the motion and it was unanimously approved. Following the motion was discussion concerning the approval of the Budget. There were few edits noted.

**Motion:** John Powell made a motion to approve the numbers in the budget for advertising. Bill Hollaway seconded the motion and it was unanimously approved.

#### **Civil War Marker**

**Motion:** Dwayne Nitz made a motion to approve the placement of the Civil War Sign located in the far west area of the existing planter and railroad siding, and that a portion of the planter will be removed down to grade. Bill Hollaway seconded the motion and it was unanimously approved.

### **Cox Cable**

Deborah Dillard presented that they will be getting in touch with Verizon and Cox Cable, and looking into getting rid of the towering cables.

### **Banners**

The Town Council discussed the issue with banners over Main Street being different sizes and colors. It was suggested that there should be approval from the Town Council of banner appearance before being put up, and that there should be some kind of standardization of Town banners.

### **Post Office**

The Town Council agreed to send a letter to Merryfield Post Office to the next Town Council meeting to make a presentation on the current status/future status of the Clifton Post Office.

### **Adjournment**

**Motion:** Wayne Nickum made a motion to adjourn. Bill Hollaway seconded the motion and it was unanimously approved.

Minutes prepared by Kathleen Barton Volonsevich, Clifton Town Clerk.

Approved by the Town Council on June 5, 2012.