



CLIFTON TOWN COUNCIL MEETING  
TUESDAY, August 7, 2012 7:30 PM  
CLIFTON TOWN MEETING HALL  
12641 CHAPEL ROAD  
CLIFTON, VA 20124

Town Council members present: William R. Hollaway, Chuck Rusnak, Deborah Dillard, John Powell, Wayne Nickum

Town Council members absent: Dwayne Nitz

Town Officials absent: Treasurer Marilyn Barton, Clerk Kathleen B. Volonsevich

Order of Business:

1. Review of the Minutes

Wayne Nickum and Bill Hollaway reviewed some changes that needed to be made to the July 3, 2012 Minutes.

**Motion:** Chuck Rusnak made a motion to approve the Minutes for July 3, 2012 with noted changes. Wayne Nickum seconded the motion and it was unanimously approved.

2. Treasurer's Report

**Motion:** Wayne Nickum made a motion to table the Treasurer's Report to the next meeting. Chuck Rusnak seconded the motion and it was unanimously approved.

3. Reports of Committees

a. Planning Commission Report

Bill Hollaway read the presented Planning Commission Report, as Kathy Kalinowski was not present at the meeting.

1. The Planning Commission recommended that the use permit application for NOVA Music Centre and Erich Russek-Robbins for a music business to be located at 12644 Chapel Road be approved with the times and days set forth on the application, and 1 employee to be present and the allocation of 2 parking spaces.

**Motion:** Wayne Nickum made a motion to table the approval of this use permit recommendation for the next Town Council meeting; the applicant was not present at the meeting. John Powell seconded the motion and it was unanimously approved.

2. The Planning Commission recommended for approval the use permit application of Laurel H. for an artist's studio at 7145 Main St, Suite C, for the times and days set forth on the application, 1 employee present and the allocation of 2 parking spaces. Sheldon Hofferma was present to represent the applicant.

**Motion:** Wayne Nickum made a motion to approve the Planning Commission's use permit recommendation. Deborah Dillard seconded the motion and it was unanimously approved.

3. The Planning Commission recommended for approval the use permit with a change of ownership for the Clifton Wine Shop at 7145 Main Street, Suite 1C as set forth on the application, as well as the times and days set forth, 1 employee on the premises, and the allocation of 2 parking spaces.

**Motion:** Wayne Nickum made a motion to approve the Use Permit application as presented. Deborah Dillard seconded the motion and it was unanimously approved.

Note: Expected update from Town Attorney Gifford Hampshire on status of Easement Deeds and Storm Water Management Agreement with respect to the Park Project.

b. ARB

There was no ARB report presented.

c. Committees

1. Town Committee List for Corrections and Changes

It was noted that presently there would be no Candlelight Tour this year, 2012. It was agreed upon by the Town Council to send a letter out requesting for volunteers to run the planning of the tour. It was also decided to leave the Candlelight Tour Committee as is on the Committee List, however remove Mary Mills as the Chair of the Committee. Clifton Hall Committee, Ms. Trish will be Chair, however if she does not want this position, then they will change it. Also, the Town Council agreed to scratch "dues" from the CBC Committee listing.

**Motion:** Wayne Nickum made a motion to approve the changes presented to the Town Committee List. Deborah Dillard seconded the motion and it was unanimously approved.

2. Community Hall

Deborah Dillard presented that this past week the new fire alarm, sprinklers, and smoke detectors were put into the Community Hall. Also, the bulletin board will be put up soon on the inside of the building, and hopefully by September, the outside bulletin board will be up.

3. Safety Committee

Wayne Nickum stated that even though he is not on the Safety Committee, he wished to note that he put a cone out by the crosswalk at the intersection of Main Street and Chapel Road. He did this to bring awareness of the crosswalk to the drivers, as many drivers do not see and sometimes do not stop for pedestrians. Bill Hollaway suggested that they somehow indicate on the cone that it belongs to the Town of Clifton.

5. Communications

There were no communications.

6. Citizen's Remarks

There were no citizen's remarks.

7. Unfinished Business

a. Kid's Fest

Bill Hollaway opened discussion concerning the Kid's Fest, which is a CBA event scheduled for September 15, 2012. Any funds earned from the event will go to the CBA. They also requested a banner stating what the event is, when it is, and possibly featuring the CBA's website. John Powell stated that he would reach out to the CBA and inform them that they need to come to the Town Council for approval and authorization in time for event preparations or requests for any new events; in this case, Bill Hollaway suggested, they should come in at the next Town Council meeting in September. Wayne Nickum recognized that the CBA paid for the painting of the gazebo, which was an expensive job—that is contributing back to the Town.

**Motion:** Wayne Nickum made a motion to approve the CBA putting up a banner for the Kid's Fest provided that they comply with the rules. Deborah Dillard seconded the motion and it was unanimously approved.

It was noted that if the CBA wishes to waive the fees for rental of the Town Park for the Kid's Fest event, then they need to come into the Town Council meeting and request so.

## 8. New Business

### a. Lion's Club Labor Day Car Show Banner

The Resolution for the Lion's Club Labor Day Car Show was previously approved, including the banner. However, Mr. Chesley asked for approval of a size difference for the banner they wish to put up.

**Motion:** John Powell made a motion to approve that the Lion's Club grandfather a banner already owned for the Labor Day Car Show. The banner is measured 19'' by 3'' instead of the banner rules which call for a 16'' by 2 1/2'' measure. Deborah Dillard seconded the motion and it was unanimously approved.

### b. Ayre Square Plantings

It was discussed by the Town Council that the community member who had been watering the planters in Ayre Square will no longer be doing so; it was agreed upon that the watering of these plants can be used as community service hours, or done by residents who feel that the plants need watering. It was noted that there was a hose available in order to do so.

## 9. Adjournment

**Motion:** Deborah Dillard made a motion to adjourn. John Powell seconded the motion and it unanimously approved.

Minutes prepared by Kathleen Barton Volonsevich, Town Clerk.

Minutes were approved by the Clifton Town Council September 4, 2012.