



Town of Clifton, Virginia
P.O. Box 309
Clifton, VA 20124

May 6, 2020

VIA U.S. MAIL & EMAIL

David Guglielmi
In-fill By Design, LLC
6300 Little Ox Road
Fairfax Station, VA 22039

RE: Review of 7184 Clifton Road

Dear Mr. Guglielmi:

The Town of Clifton's Architectural Review Board and Zoning Department is requesting to meet with you on site at 7184 Clifton Road to review the status of the project and to review various materials used in the construction.

We would like to meet on **Monday, May 25, 2020 at 2 PM** for the purposes listed above. Please email me at clerk@cliftonva.gov to confirm the meeting as soon as possible.

Sincerely,

Amanda Christman
Zoning Clerk
Town of Clifton, Virginia

Cc: Royce Jarrendt, Chair, Architectural Review Board