

TOWN OF CLIFTON, VIRGINIA		Proposed FY2021 Budget for May 6, 2020	
TOWN OF CLIFTON - Proposed Income/Expense Budget		Town Council Public Hearing	
		FY21 06	
REVENUES:			
Taxes & Permits Revenues:			
ARB Permits		500.00	
BPOL		40,000.00	
BZA Fees		0.00	
Va Communications Sales Tax		4,800.00	
Va Car Rental Distribution		2,200.00	
Cox & Verizon PEG Franchise Revenue & State Communication Sales and Use Tax		3,500.00	
Motor Vehicle Tags		7,000.00	
No. Va. Cigarette Tax		2,500.00	
Railroad Tax		1,600.00	
Sales Tax		32,000.00	
Meals Tax		0.00	
Use Permits		700.00	
Utility Consumption Tax		1,200.00	
TOTAL TAXES & PERMITS:			96,000.00
Town Facilities Rentals:			
Community Hall		5,000.00	
Pink House		32,000.00	
TOTAL FACILITIES RENTALS:			37,000.00
Other Revenues:			
Clifton Arts Council			
Clifton Film Festival		1,500.00	
Total Clifton Arts Council			1,500.00
Environmental Comiittee			
Environmental Event		0.00	
Total Environmental Committee			0.00
Haunted Trail Event			
Historic Preservation Committee		35,000.00	35,000.00
Historic Events in Town		0.00	
Total Historic Preservation Committee			0.00
HOMES TOUR COMMITTEE			
Homes Tour		0.00	
TOTAL HOMES TOUR COMMITTEE			0.00
Interest Income		12,000.00	12,000.00
Town Parks Committee			
Property Rental-Park/Square/Gazebo		0.00	
Total Town Parks Committee			0.00
Clifton Business Committee			
Celebrate Clifton Gala		0.00	
Total Clifton Business Committee			0.00
Federal CARES Act - COVID-19 - Grant through Fairfax County		48,291.00	48,291.00
Fire Program State Grant- FCFD		10,000.00	10,000.00
Litter Control Grant		800.00	800.00
Other income (Donations)		0.00	0.00
TOTAL OTHER REVENUE:			107,591.00
TOTAL REVENUES:			240,591.00

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EXPENSES:			
Payroll Expenses:			
Town Clerk Salary		14,000.00	
Zoning Clerk Salary		6,000.00	
ADDED by TC Aug 2016 FY17: Assistant Project Manager-Streetscape		4,000.00	
Town Clerk- Records Review Salary		12,000.00	
Town Treasurer Salary		24,000.00	
Payroll Taxes		4,743.00	
Employee Incentives		2,000.00	
TOTAL PAYROLL EXPENSES:			66,743.00
CONTRACTUAL EXPENSES:			
Insurance			
		6,000.00	6,000.00
Town Government:			
COVID-19 Expenses			
		48,291.00	48,291.00
ARB		300.00	300.00
Board of Zoning Appeals			
BZA - Seminars		0.00	
BZA - Legal fees - see line 94		0.00	
TOTAL BZA			0.00
Planning Commission (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)			
Consulting & Related expenses for Town Plan, Capital Plan, Zoning Ordinances		5,000.00	
Advertising for Public Hearings for Use Permits		500.00	
General Consulting		8,000.00	
General Admin/Education		300.00	
Total Planning Commission			13,800.00
TOTAL GOVERNMENT:			68,391.00
Professional Fees:			
Accounting - Year Audit Review		7,500.00	
Legal Fees		30,000.00	
TOTAL PROFESSIONAL FEES:			37,500.00
Town Facilities:			
Town Handyman - 1099 vendor for maintenance services		6,000.00	6,000.00
Ayre Square Rent		1,500.00	1,500.00
Ayre Square Maintenance		1,500.00	1,500.00
Caboose Expenses:			
Equipment		500.00	
Maintenance		1,500.00	
Total Caboose Expenses:			2,000.00
Railroad Siding Rent		1,825.00	1,825.00
Subtotal - Facilities:			12,825.00
Town Meeting Hall Expenses: (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)			
Cleaning		2,400.00	
Electric		6,500.00	
Supplies		750.00	
General Maintenance - including floors		4,400.00	
Mgt Fee (25% of Community Hall Rentals)		1,250.00	
Interior Improvements - Over \$500 requires TC approval		1,000.00	

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TOTAL MEETING HALL EXPENSES		
		16,300.00

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Pink House Expenses: (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)			
Maintenance & Repairs	10,000.00		
Total Pink House Expenses:			10,000.00
TOTAL TOWN FACILITIES:			39,125.00
Town Services:			
Town Elections	0.00		
Town Park Lawn Maintenance	5,000.00		
Grass Mowing	6,050.00		
Trash Collections	5,334.00		
NEW: Flood Plain Park Trail Maintenance	5,000.00		
Fire Program State Grant Expense - passthrough to FCFD	10,000.00		
TOTAL TOWN SERVICES:			31,384.00
Utilities:			
Utilities - Electric (RR Siding, Gazebo & Ayre Sq. & street lights)	1,300.00		
TOTAL UTILITIES:			1,300.00
Dues & Subscriptions:			
Conference Attendance	500.00		
Other Dues & Subscriptions & Training	500.00		
Va Municipal League	450.00		
TOTAL DUES & SUBSCRIPTIONS:			1,450.00
Other Contractual Expenses:			
Beautification Committee			
Flowers/Barrels & Flag Pole planter-Ayre Square	800.00		
Christmas Tree Lighting	1,000.00		
Banner Replacement	500.00		
Railroad Siding Boxes - North & South Sides	750.00		
Total Beautification Committee			3,050.00
Citizen Recognition Fund	750.00		750.00
Communication Committee (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)			
Web Server Annual Maintenance with Domain Subscriptions	1,100.00		
Web Site Updating & Configuration	500.00		
Total Communication Committee			1,600.00
Clifton Arts Council (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)			
Clifton Halloween Night	200.00		
Clifton Film Festival	1,000.00		
Total Clifton Arts Council			1,200.00
Committee on the Environment			
Town Clean Up	150.00		
Camp Fire Event	250.00		
Environmental Events	200.00		
NEW: Wildlife preservation - Mark K equipment	500.00		
Total Environmental Committee			1,100.00
Haunted Trail Event	17,000.00		17,000.00
Historic Preservation Committee			
Historic Events in Town	500.00		
Oral History Proj	500.00		
Town Museum	1,000.00		
Historic Town Documents	500.00		
Total Historic Preservation Committee			2,500.00

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Homes Tour Committee (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)			
Homes Tour	0.00		
Total Homes Tour Committee			0.00
Legal Advertising	2,000.00		2,000.00
Mayoral Reimbursement	500.00		500.00
Town Association of Northern Virginia Event	600.00		600.00
Miscellaneous Contractual Expenses (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)	2,500.00		2,500.00
Park Committee Expense			
Town Parks Committee (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)			
Landscape/Ground Maintenance - Includes Playground, Ayre Square, 8 acre Park & Triangle Maintenance	7,500.00		
Gazebo Garden Refurbishment	0.00		
Tree Trimming and Replacement Planting - playground, Ayre Sq & Chapel St	5,000.00		
Playground Equipment Maintenance	3,000.00		
Fall Zone Mulching	3,000.00		
Mgt Fee (25% of Property Rentals)	25.00		
Total Town Parks Committee			18,525.00
Traffic, Parking and Safety Committee	500.00		500.00
Welcoming & Sunshine Committee			
Welcome Baskets & Expressions of Sympathy	0.00		
Spring Egg Hunt	250.00		
Total Welcoming & Sunshine Committee			250.00
MISC - Emergency Repairs - new line item	7,500.00		
MISC Other (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)	7,500.00		15,000.00
Bank Fees			
Clifton Business Committee			
Celebrate Clifton Gala	0.00		
Commercial District Directional Signage	0.00		
Total Clifton Business Committee			0.00
TOTAL OTHER CONTRACTUAL:			67,075.00
Commodities:			
Computer Supplies - Hardware & Software	1,580.00		
Copies	200.00		
License Plates	100.00		
Miscellaneous Commodities - office services	300.00		
Office Supplies	1,000.00		
Office Equipment	500.00		
Postage & Delivery	600.00		
Miscellaneous- (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)	0.00		
TOTAL COMMODITIES:			4,280.00
TOTAL EXPENSES:			317,248.00
NET INCOME (LOSS):			(76,657.00)
Allocation of Prior Year Funds to Offset Budgeted Deficit:	76,657.00		0.00

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Town of Clifton			
CAPITAL IMPROVEMENTS/GRANT INCOME			
REVENUE/COST STATEMENT			
REVENUES:			
FEDERAL GRANTS			
Federal Trans. Project -ISTEA- Clifton Streetscape (100% MATCH GRANT)	0.00		
VDOT TA -Main Street Improvements (80% - 20% MATCH GRANT)	442,800.00		
TOTAL VDOT TA - MAIN ST IMPROVEMENTS			442,800.00
	0.00		0.00
TOTAL REVENUES:			442,800.00
COSTS:			
Streetscape 2A - Design	58,000.00		
VDOT TA -Main Street Improvements (80% - 20% MATCH GRANT)	0.00		
Streetscape 2A - Construction	877,775.00		
Total Main Street - Special Projects Committee			935,775.00
TOTAL SPECIAL PROJECTS COMMITTEE:			935,775.00
NET REVENUES/(COST)			(492,975.00)
Allocation of Prior Year Funds to Offset Streetscape Budgeted Deficit:	492,975.00		
Preliminary engineering and design for new sidewalk	3,000.00		
Purchase of Green Space	300,000.00		
Clifton Creek Park - Trails	20,000.00		
Public Parking Improvements	10,000.00		
Caboose renovation	0.00		
Museum Visitor Center & Town Office & Storage Facility	80,000.00		
TOTAL CAPITAL PROJECTS from Allocation of Town Equity Funds			413,000.00
NET REVENUES/(COST)			(413,000.00)
Allocation of Prior Year Funds to Offset Capital Projects Budget Deficit:	413,000.00		
TOTAL COSTS			1,348,775.00
NET REVENUES/(COST)			(905,975.00)
OVERALL Allocation of Town Equity Dollars to Fund Capital Projects	905,975.00		