

**CLIFTON TOWN COUNCIL MEETING
TUESDAY, MAY 3, 2022, 7:30 PM
ELECTRONIC MEETING VIA ZOOM
12641 CHAPEL ROAD
CLIFTON, VA 20124**

In accordance with the Town of Clifton's Declaration of a Local Emergency due to the COVID-19 pandemic under Virginia Code § 44-146.21 which enables the Town of Clifton Government bodies to conduct Town business through electronic public meetings under Virginia Code § 2.2-3708.2, the Town of Clifton Town Council held the Meeting noticed herein electronically for the purpose of continuity of government of the Town of Clifton.

The meeting was conducted using Zoom teleconferencing audio and video service, and connection information was provided by the Town Clerk to members of the public to afford the opportunity to citizens to witness the operation of the Town of Clifton government.

Present: Mayor Bill Hollaway; Vice Mayor Regan McDonald; Councilmember Steve Effros; Councilmember Patrick Pline; Councilmember Darrell Poe; Councilmember Lynn Screen.

Staff: Amanda Christman, Town Clerk; Nick Orrison, Treasurer.

The Public Hearing and Regular Meeting were called to order by Mayor Hollaway at 7:31 PM.

Town Council Meeting - Order of Business:

Public Hearing

1. Public Hearing on Proposed Town of Clifton Budget for FY2023.
 - **Having received no public comments, Mayor Hollaway moved to close the Public Hearing on the Proposed FY2023 Budget as duly-advertised, seconded by Councilmember Poe. The motion was approved by poll, 6-0.**

Regular Order of Business

1. Report of the Town Clerk:
 - a. Approval of the Minutes (previous meetings and work sessions).
 - **Councilmember Effros moved to approve the April 5, 2022 Regular Minutes as revised and the Budget Work Session Minutes as presented, seconded by Vice Mayor McDonald. The motion was approved by poll, 6-0.**

2. Report of the Treasurer.

See attached report.

The Treasurer indicated that the March 2022 Treasurer's Report will be presented at next month's meeting.

- **Mayor Hollaway moved to approve the April 2022 Treasurer's Report as presented, seconded by Councilmember Poe. The motion was approved by poll, 6-0.**
- **Mayor Hollaway moved to approve the March invoice for \$550 and the April invoice for \$1,375 for a total of \$1,925 for legal services provided by the Town Attorney, seconded by Councilmember Effros. The motion was approved by roll-call: Hollaway: Aye; McDonald: Aye; Effros: Aye; Poe: Aye; Pline: Aye; Screen: Aye.**

3. Citizen's Remarks.

a. Complaint re: Noise from Villagio Deliveries and Trash Collection.

See attached communication.

The Council discussed the possibility of Villagio contracting with a local provider of glass recycling services as an incremental improvement to prevent the loud smashing of glass bottles in the middle of the night, which has been an ongoing complaint by several residents. Councilmember Poe said he would share the provider's contact information with the Council and others.

b. Fire Department Decommissioning of Advanced Life Support at Clifton Fire Station.

Kevin Hutto: reported on the decommissioning of eleven advanced life support units in Clifton and around Fairfax County and noted that the nearby Buckhall station in Prince William County also lacks an advanced unit. In addition, Mr. Hutto reported that the swift rescue boat used at Bull Run has been removed, and that future water rescues in or around Clifton would have to come from Burke. The unique challenges to emergency response facing the Clifton area such as the roads and traffic were also discussed. A meeting with County Supervisor Pat Herrity has been scheduled to discuss this concerning issue.

4. Reports of Committees:

a. Planning Commission.

See attached report.

- **Mayor Hollaway moved to approve the Use Permit for Kiwi Resorts, LLC at 12644 Chapel Road as recommended by the Planning Commission, seconded by Councilmember Poe. The motion was approved by poll, 6-0.**
- **Mayor Hollaway moved to approve the Use Permit for Signature Aesthetics, LLC at 12642 Chapel Road as recommended by the Planning Commission, seconded by Councilmember Screen. The motion was approved by poll, 6-0.**
- **Mayor Hollaway moved to approve the Use Permit for The Kauffman Group, Inc. at 12642 Chapel Road as recommended by the Planning Commission, seconded by Vice Mayor McDonald. The motion was approved by poll, 6-0.**
- **Mayor Hollaway moved to approve the Use Permit of Summit Real Estate, LLC at 12642 Chapel Road as recommended by the Planning Commission, seconded by Councilmember Effros. The motion was approved by poll, 6-0.**

- **Mayor Hollaway moved to approve the amended Preliminary Use Permit for the replacement of the retaining walls at 7184 Clifton Road as recommended by the Planning Commission, seconded by Councilmember Poe. The motion was approved by poll, 6-0.**
- **Mayor Hollaway moved to approve the agreement between the Town of Clifton and Samantha Kinzer for her assistance in the formulation and revision of the 2009 Town of Clifton Plan upon the terms and conditions as set forth in the agreement as recommended by the Planning Commission, seconded by Vice Mayor McDonald. The motion was approved by roll-call: Hollaway: Aye; McDonald: Aye; Effros: Aye; Poe: Aye; Pline: Aye; Screen: Aye. See attached agreement.**

b. Report of the Zoning Administrator:

i. Update on Projects and Permits:

7184 Clifton Road: It was reported that a letter of permission will be issued in order for the applicant to proceed with the building permit application process through Fairfax County for the approved retaining walls.

ii. 12700 Chapel Road, For America business: It was reported that the business and property owner are working to answer the outstanding questions with regard to their application for a new Use Permit, which is expected to be reviewed at the Planning Commission's May meeting.

c. Architectural Review Board.

Vice Mayor McDonald reported that two applications were approved by the ARB: the retaining walls at 7184 Clifton Road, and a replacement of a fence and installation of a gate at 7157 Main Street.

d. Parks Committee.

Donna Netschert reported on the heavy usage of the trash cans in the Town parks so far this season, which she has observed to be filled predominantly with refuse from local food establishments. She also noted that larger groups have been showing up to use the parks without the required reservations and without removing their trash afterwards, which is contrary to the stated rules for use.

A prominent notice with regard to park rules and regulations has been published to the website, to ensure that interested users contact Ms. Netschert to make reservations. She indicated that she will broadcast a similar announcement to the community Facebook pages as well.

- **Vice Mayor McDonald moved to approve the expenditure of up to \$1,500 for the cost of replacing the planter in Ayre Square, seconded by Mayor Hollaway. The motion was approved by roll-call: Hollaway: Aye; McDonald: Aye; Effros: Aye; Poe: Aye; Pline: Aye; Screen: Aye.**

e. Streetscape Committee.

It was reported that the Streetscape Committee held a Utility Field Inspection (UFI) meeting with key stakeholders on the Main Street project, the Minutes of which will be circulated to the Council after they have been reviewed by the Committee for accuracy and completeness.

5. Unfinished Business:

a. Standing Agenda Item – Determine if Next Council Meeting Will be In-Person or Electronic.

- **Councilmember Effros moved to hold the June 7, 2022 Regular Meeting electronically, seconded by Councilmember Screen. The motion was approved by poll, 6-0.**

b. Tree Clearing for Harris Park Extension:

Driveway. i. Approve Proposal for Work and Request for Hold Harmless on Adjoining

- **Mayor Hollaway moved to approve the expenditure of up to \$11,500 for clean-up work including tree and vine removal at the Harris Park extension, to be performed by Stokes Tree Service, which will include the mutually agreed-upon use of Jean Layden’s driveway, which adjoins the park extension, based on a written agreement that the Town will fix any damage to the driveway that may result, which Stokes has agreed to pay for, seconded by Councilmember Effros. The motion was approved by roll-call: Hollaway: Aye; McDonald: Aye; Effros: Aye; Poe: Aye; Pline: Aye; Screen: Aye.**

6. New Business:

a. Change in Town Elections to November 2023 to Coincide with State Office Elections. **See attached proposed amendment.**

- **Mayor Hollaway moved to consider the proposed change to the Town election cycles as enumerated in Sec. 2-24 of the Town Code starting in November 2023 and odd years thereafter, to coincide with statewide offices and to advertise the proposed change for approval at the June 7, 2022 Council meeting, seconded by Councilmember Effros. The motion was approved by Poll, 6-0.**

b. Pink House Maintenance and Repair – Update.

Vice Mayor McDonald reported that the replacement window has been ordered, and the cost will slightly exceed the Town’s insurance deductible. He also indicated that reinforcements have been placed in the crawl space of the building as previously discussed, although additional supports will be needed. An additional price quote for those reinforcements will be forthcoming.

7. Adjournment.

- **Councilmember Poe moved to adjourn, seconded by Councilmember Effros. The motion was approved by poll, 6-0.**

The meeting was adjourned at 9:18 PM.

NEWS

Unattended Lit Candle Cause of Reston Apartment Fire

FROM PAGE 5

building heard a smoke alarm sounding. Upon investigation, he observed smoke coming from one of the units. He alerted the occupants and activated the building fire alarm.

Fire Investigators determined that the fire was accidental in nature and started in an

apartment on the third floor. The cause of the fire was an unattended lit candle that spread to ordinary combustibles.

Approximately 15 building occupants were displaced because of the fire. Property management of the apartment complex worked with Red Cross to assist all residents who were displaced. Damages as a result of the fire were approximately \$125,000.

Legals

Public Hearing for the Town of Clifton, Virginia Proposed FY2023 Town Budget May 3, 2022

Notice is hereby given that the Town Council of the Town of Clifton, Virginia will conduct an electronic Public Hearing on Tuesday, May 3, 2022 at 7:30 p.m. using Zoom teleconferencing audio and video service to consider the proposed FYE2306 Town Budget. The Public Hearing will be conducted in accordance with the Town of Clifton's Declaration of a Local Emergency due to the COVID-19 pandemic under Virginia Code § 44-146.21.

Obituary

Daniel Allen Kercher (83)

Passed away on April 3, 2022.



Daniel (Dan) is survived by his wife, Ann Kercher; sons, David (Sandy) Kercher and Thomas (Kim) Kercher; grandchildren, Julie, Maddie, Alisyn, Audrey, and Anna; and brother David (Jan). Dan is preceded in death by his parents, Avis and Allen Kercher.

Dan was raised in Hershey, Pennsylvania, a few blocks from the Chocolate Factory where his father cut millstones for grinding cocoa beans. Dan was a member of the church choir, and took great joy in singing to the congregation during Sunday services. Dan was an excellent pianist, and humbly played throughout his life.

Dan met his lifetime sweetheart, Ann, at Hershey High School and they remained together in marriage for over sixty one years. Dan and Ann joyfully lived together and raised their sons, David and Tom. They embraced being grandparents to their five granddaughters.

Dan graduated from Franklin and Marshall College with a degree in Mathematics. Following college, Dan worked for IBM in the field of computer programming for over forty years, where he played a role in developing software for military and banking mainframe computers.

Dan was not only an academic, but had a great appreciation for the arts. He adored music of all genres, especially classical and the Three Tenors. He loved sculpture, modern art, and was an avid reader. He sailed through the toughest Sudoku puzzles and the most challenging crossword puzzles in pen. Dan was an inquisitive, avid learner and an informative teacher.

Foremost, Dan loved his wife Ann. He was immensely proud of David and Tom and never tired of hearing about the lives of his granddaughters. Dan was very content and felt he led a life well lived.

In lieu of flowers, please donate to a cause that is important to you; Dan would love that.

Legals

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Clifton Clerk <clerk@cliftonva.gov>

Treasurer's Report April 2022

1 message

treasurer@cliftonva.gov <treasurer@cliftonva.gov>

Tue, May 3, 2022 at 6:36 PM

To: Clifton Clerk <clerk@cliftonva.gov>, William Hollaway <whollaway@cliftonva.gov>, Regan McDonald <rmcdonald@cliftonva.gov>, Stephen Effros <seffros@cliftonva.gov>, Pat Pline <ppline@cliftonva.gov>, Darrell Poe <dpoe@cliftonva.gov>, Lynn Screen <lscreen@cliftonva.gov>

Good Evening,

Please see the attached April 2022 Financials for the Town of Clifton with the following notes:

- We successfully worked out a FY2023 budget during April, and have posted for advertisement
- I will work with Pink House tenants to establish accountability for Fairfax water bill - \$160 a month
- Continued issues getting in touch with John Marshall Bank
 - Contact I have in email is Shalini Kapur skapur@johnmarshallbank.com
 - Once online account established, I will be able to update interest income for year – significantly increasing current reported numbers considering the bulk of town money sits in CDs with JM Bank.
- I spoke several times with Will Vaughn of United Bank
 - Continue to hold on moving funds from Money Market account, watching market. Will advise monthly on possibility of moving funds
 - Visa Credit Card has been re-established and a new card will be issued to Treasurer.
 - I'll work to reimburse everyone this week that put charges on personal card as we sorted through "fraud" charge temp holds

Talk to you all soon!

Best,

Nick Orrison

Treasurer

Email: treasurer@cliftonva.gov

Town of Clifton

P.O. Box 309

Clifton, VA 20124-0309

www.cliftonva.gov

 **04.30.22 Financial Statements.pdf**
200K

ASSETS	4/30/2022	<u>Bank Rates Effective 12/1/2020</u>			<u>Negotiated Increases</u>
		CD Term	Maturity Date	APR %	
Current Assets					
Checking/Savings					
John Marshall Bank CDs	318,813.12	1 yr	8/1/2021	0.65%	Balance reported as of 05.31.21. Working on Account access
United Bank - Events Acct	100.00				
United Bank - Haunted Trail Account	2,739.13				
Checking-United Bank	97,580.68	Min Bal \$2,500	"Chairman's Club"	0.10%	
Investments-LGIP	980.22			0.15%	
Money Market Savings-United	880,482.97	Min Bal \$15,000	10/31/2020	0.25%	Down from 1.39% @ 8/30/19
Security Deposit - United Bank	4,411.27				
Total Checking/Savings	1,305,107.39				

Town of Clifton
Profit & Loss Budget Performance
 April 2022

4/30/2022

	April 2022	Budget	Jul '21 - Apr '22	YTD Budget	Annual Budget
Income					
Committees Fundraising	0	0	150	0	0
Community Hall Revenues	345	417	4,034	4,167	5,000
1 Federal CARES Act - COVID-19	0	0	62,497	0	0
General Donations	0	0	20	0	0
American Rescue Plan	0	22,500	0	225,000	270,000
Haunted Trail Event	0	0	1,000	0	0
Interest Income	153	792	2,279	7,917	9,500
Other Income	0	0	870	0	0
Pink House Rental	2,750	2,900	28,400	29,000	34,800
2 S.R. - Litter Control Grant	0	78	1,329	779	935
State Funding	0	1,250	15,000	12,500	15,000
Tax and Permits Revenue	4,997	8,183	90,710	81,833	98,200
Total Income	8,245	36,120	206,289	361,196	433,435
Gross Profit	8,245	36,120	206,289	361,196	433,435
Expense					
Bank Service Charges	0	0	141	0	0
Citizens' Recognition Expense	0	63	0	625	750
Commodities	0	357	772	3,567	4,280
Contractual	393	12,809	63,649	128,092	153,710
Haunted Trail Expenses	175	175	1,749	1,750	2,100
OTHER - TC approval req'd +\$500	0	1,250	845	12,500	15,000
Other Expenses	0	625	0	6,250	7,500
Payroll Expenses	5,389	6,563	56,590	65,631	78,757
Town Assoc of NoVA Event	0	0	0	0	0
Total Expense	5,957	21,841	123,746	218,414	262,097
Net Income	2,288	14,278	82,543	142,782	171,338
CIF FUNDS:					
CIF Income					
CIF - Capital Improvements Fund	0	74,672	0	746,716	896,059
CIF Expenses					
CIF -Streetscape Phase 2 Constr	0	4,833	769	48,333	58,000
Processing Easements	0	18,668		186,679	224,015
Streetscape 2A - Construction	0	1,667	0	16,667	20,000
CIF -Streetscape Phase 2 Design	0	73,148	0	731,479	877,775
CIF Expenses	0	35,000	0	350,000	420,000
Total CIF Expenses	0	133,316	769	1,333,158	1,599,790
Net Income - CIF Funds	0	(58,644)	(769)	(586,442)	(703,731)
Consolidated Net Income	2,288	(44,366)	81,775	(443,660)	(532,392)

Town of Clifton
Profit & Loss Budget Performance
April 2022

NOTES & Highlights: Only major items are highlighted at the Town Council's request. For details refer to the P&L Detail Export tab.

- 1 **Federal CARES Act Revenues:** These funds were returned to Fairfax County following final report as of 06.30.2021. Transaction would have been on previous fiscal year, but change are not allowed during audit.

COVID State and Local Fiscal Recovery Funds: \$82,818.75 received in June 2021 based on original submitted report for total \$220,850 (75% payout of \$165,637.50). Eligibility was changed to include Capital Expenditures, raising total to \$656,248 (75% payout \$492,186). Town received add'l \$69,177.25 09/14/2021. Remaining funds will be in 12 months.

These funds are not as restricted as CARES funding. Details have been provided to Town Council

<https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>

- 2

S.R. Litter Control Grant - Received in the amount of \$1,329.00. This is an increase from last year \$935.00



Recycling, Trash and Food Deliveries from 4AM-5:30 Am (2-4 times Weekly)

2 messages

Linda Derengowski <ljpierno@aol.com>

Mon, Apr 18, 2022 at 9:58 PM

To: rmcDonald@cliftonva.gov, whollaway@cliftonva.gov, seffros@cliftonva.gov, ppline@cliftonva.gov, dpoe@cliftonva.gov, lscreen@cliftonva.gov, clerk@cliftonva.gov, planning@cliftonva.gov
Cc: Linda Derengowski <ljpierno@aol.com>

Dear Members of the Clifton Town Council,

I appreciate your commitment to the Town of Clifton and taking the time to focus on the concerns of residents, like myself. I am a teacher and was the Assistant Principal at Friends School of Baltimore. Therefore, I truly understand and appreciate what it means to be dedicated to serving a community and helping to solve problems.

I moved to Clifton on January 15th, 2022 and I look forward to being an active participant in the CBA.

I have been experiencing difficulties with the trash, recycling and food deliveries for Trattoria Villagio since Monday morning January 17th.

I have been communicating with Shae Linehan, the General Manager, on a weekly -sometimes daily, basis. My goal was that this could be taken care of through considerate communications with the restaurant.

I was asked to take photos to show the trucks that are coming and I have many photos. I am not comfortable chasing trucks down the parking lot in my pajamas in the middle of the night. I am looking forward to the day (or rather night) that this unloading and loud, violating commotion will stop impeding on my sleep and the feelings of regret that I am now experiencing. I was awoken at 4:20AM this morning to the clashing, crunching sound of hundreds of pounds of recycling tumbling out of a dumpster. And it takes a minute for the brain to tell you what you are hearing-so my heart pounding along with the sound is what wakes me up. I have a four bedroom home and when my adult children and grand babies are home, our house is filled. Unfortunately, nobody can sleep at my wonderful home Sunday night through Friday morning.

I consciously purchased a home with a train, tourism and much activity and I do not regret any of these experiences. I find Clifton unique, charming, quaint and I have met very interesting and friendly people.

But the trash trucks and deliveries coming when there are town ordinances in place to prevent this, is very upsetting. I am exhausted at this point, now having gone through 3 months of very irregular and disturbed sleep.

Marcus Silva is aware of what I have been experiencing -to some unknown degree. I know this because I have contacted his corporate offices Although I only been connected with one of his assistants through email. Shae has told me he is aware. But he has not done anything that I am aware of to rectify the situation. And he has not tried to contact me. As a member of a community it seems to me that he should have reached out and apologized to me and I would have been understanding as the situation was rectified. I feel 3 months is an adequate amount of time to wait for a solution before trying to get help elsewhere.

I know I will need to get legal help if this situation cannot be resolved. I cannot give up my quality of life, health and investment due to these deliveries and dumpsters.

Shae Linehan has been kind and has tried to solve these issues, but the problems have not been resolved. I have become an annoyance to them and this is upsetting when I am a neighbor and new to the community and have enjoyed dining at Villagio with my family many times.

Unfortunately, my feelings toward Villagio are changing because I feel the owner doesn't care that this situation is occurring.

Sincerely,

Linda Derengowski

William Hollaway <whollaway@cliftonva.gov>
To: Linda Derengowski <ljpierno@aol.com>

Tue, Apr 19, 2022 at 1:28 PM

Cc: rmcDonald@cliftonva.gov, seffros@cliftonva.gov, ppline@cliftonva.gov, dpoe@cliftonva.gov, lscreen@cliftonva.gov, clerk@cliftonva.gov, planning@cliftonva.gov

Linda,

Thank you for bringing this to our attention, and I am sorry to hear about the experience you are having. This same concern has previously been raised to the Town Council in the past by Jennifer Heilmann. The Town established an ad hoc Noise Committee to address the issues related to noise and timing of restaurant deliveries and trash collection.

I will place this on the Agenda for discussion at the next Town Council Meeting on May 3rd.

Best regards,
Bill

William R. Hollaway
Mayor, Town of Clifton, Virginia

On Apr 18, 2022, at 9:59 PM, Linda Derengowski <ljpierno@aol.com> wrote:

Dear Members of the Clifton Town Council,
[Quoted text hidden]

PLANNING COMMISSION REPORT for April 26, 2022 via Zoom

Present: Terry Winkowski, Patrick Pline, Kathy Kalinowski, Paula Sampson, Michelle Stein, Adam Trost; Absent: Susan Yantis

1. The Planning Commission reviewed a use permit submitted by Matthew Brooks for Kiwi Resorts, LLC for commercial space at 12644 Chapel Road, Clifton. Mr. Brooks presently has use permits for Agri Chemical Consulting LLC and Clifton Waterworks LLC which are at the same location as Kiwi Resorts, LLC, namely Suites 204, 206 and 208 of 12644 Chapel Road. Mr. Brooks will be using the space as office space for Kiwi Resorts, however, no additional employees will be located at the premises for the addition of the new entity, and all three businesses will share the same space. The hours of the new business will be Monday through Friday 8AM -6PM. No additional parking spaces will be allocated to Kiwi Resorts, since the square footage is remaining the same and the use, commercial office, is remaining the same, and presently there are 3 parking spaces allocated to the office use at Suites 204, 206 and 208. The Planning Commission recommends that the Town Council approve the additional use permit for Kiwi Resorts, LLC to share office space at the aforementioned location, with hours and parking as shown.
2. The Planning Commission reviewed a use permit submitted by Kristin Hill for Signature Aesthetics LLC located at 12642 Chapel Road, Suite 16 D, for use to provide medical aesthetic treatments one patient at a time. The space is 146 square feet and hours and time of operation are to be Monday through Saturday 7AM to 9PM. Two parking spaces are required for this use, one per employee and one per square footage. The parking tabulation for this property shows 17 available spaces with 12 in use. The Planning Commission recommends approval of this application for the aforementioned times and hours and with the allocation of 2 parking spaces.
3. The Planning Commission reviewed a use permit submitted by Glenn Kauffman of Kauffman Group Inc. for commercial office space in Suite 9F at 12642 Chapel Road, for a part time office for a contracting business whose main office is in Leesburg, hours of Monday – Sunday from 7AM to 9PM and usage of 178.5 square feet of space. The Planning Commission recommends approval of this application for the aforementioned times and hours and usage with the allocation of 1 parking space and the condition of no equipment or truck storage on the parking lot.
4. The Planning Commission reviewed a use permit submitted by James D. Fullerton for Summit Real Estate, LLC for office space at 12642 Chapel Road. Mr. Fullerton will be using the same office space for his real estate company as his law firm of Fullerton & Knowles, and under the same criteria, as indicated on the law firm use permit dated August 31, 2009 for commercial

offices, hours of operation 9AM to 6PM and the allocation of 8 parking spaces. The Planning Commission recommends that the Town Council approve the additional use permit for Summit Real Estate, LLC to share office space at the aforementioned location, under the same terms and conditions as set forth above.

5. The Planning Commission reviewed the amended preliminary use permit application submitted by Josh Snyder, owner of 7184 Clifton Rd, for the removal of the two failing wood retaining walls and their replacement with concrete retaining walls to be installed in accordance with the Plan of Development dated October 27, 2015. Scott Peterson, the Town Engineer also reviewed the Plans submitted and outlined his comments in his letters of April 20, 2022, to which the applicant and his engineer responded by email dated April 21, 2022. Upon review of the applicants and engineer's responses, Scott Peterson, recommended that the application be approved in his letter of April 22, 2022 based on the conditions set forth in the letter, namely, that the applicant build the concrete retaining walls in accordance with the approved Plan of Development; obtain ARB approval; and conform to all County E&S requirements. In addition, the Planning Commission recommends that the applicant prior to approval, satisfy any outstanding invoices of the Town Engineer with respect to this property, copies of which have been provided to applicant. Based on the foregoing conditions being satisfied, the Planning Commission recommends approval of the concrete retaining walls.
6. The Planning Commission reviewed the proposed agreement with the Town and Samantha Kinzer, the consultant, who the Planning Commission recommends that the Town retain to assist in the formulation and revision of the 2009 Town of Clifton Plan upon the terms and conditions as set forth in that agreement, which has also been reviewed and commented on by the Town Attorney.



Clifton Clerk <clerk@cliftonva.gov>

Estimate 1724 from Thomas M. Stokes dba Stokes Tree Solutions, LLC

1 message

William Hollaway <whollaway@cliftonva.gov>

Fri, Apr 15, 2022 at 6:26 PM

To: Regan McDonald <rmcdonald@cliftonva.gov>, Stephen Effros <seffros@cliftonva.gov>, Poe Darrell <dpoe@cliftonva.gov>, Pline Pat <ppline@cliftonva.gov>, Screen Lynn <lscreen@cliftonva.gov>
Cc: Clifton Treasurer <treasurer@cliftonva.gov>, Christman Amanda <clerk@cliftonva.gov>

Council Members,

Attached is the proposal from Stokes Tree Solutions to do the work in the cleaning and clearing work in the new Harris Park Extension area. I walked the site with Tom this morning and went through the plan with him tree by tree. I have also asked him to do the same work on the trees behind the playground equipment in the existing park leading up to the extension, which he has also agreed to do as part of his proposal. The proposal for all of that work is \$11,500. I have personally worked with Tom on many work efforts on multiple sites, and he does great work. If we approve the proposal at the May 3rd Council Meeting, he has agreed to start the work within a few days, so that the new area will be cleaned and cleared out for the summer.

I will place this on the Agenda for the May meeting.

Please let me know if you have any questions about the work or the proposal.

Best regards,
Bill

Begin forwarded message:

From: William Hollaway <whollaway@cliftonva.gov>
Date: April 15, 2022 at 6:04:37 PM EDT
To: William Hollaway <whollaway@cliftonva.gov>
Subject: Estimate 1724 from Thomas M. Stokes dba Stokes Tree Solutions, LLC

Begin forwarded message:

From: Phyllis Lovett <nucfamily@aol.com>
Date: April 15, 2022 at 4:28:04 PM EDT
To: whollaway@cliftonva.gov
Subject: Fwd: Estimate 1724 from Thomas M. Stokes dba Stokes Tree Solutions, LLC
Reply-To: Phyllis Lovett <nucfamily@aol.com>

Here's the estimate from Tommy.

-----Original Message-----

From: Thomas M. Stokes dba Stokes Tree Solutions, LLC <quickbooks@notification.intuit.com>
To: nucfamily@aol.com
Sent: Fri, Apr 15, 2022 3:13 pm
Subject: Estimate 1724 from Thomas M. Stokes dba Stokes Tree Solutions, LLC

Please review the estimate below. Feel free to contact us if you have any questions.
We look forward to working with you.

Have a great day,
Thomas M. Stokes dba Stokes Tree Solutions, LLC

----- Estimate Summary -----

Estimate # : 1724

Estimate Date: 04/15/2022

Total: \$11,500.00

The complete version has been provided as an attachment to this email.



Estimate_1724_from_Thomas_M_Stokes_dba_Stokes_Tree_Solutions_LLC.pdf

53K



Thomas M. Stokes dba Stokes Tree Solutions,
 LLC
 6171 Occoquan Forest Dr.
 Manassas, VA 20112 US
 (703)244-9449
 stokestreesolutions@gmail.com
 http://www.stokestreesolutions.com

Estimate

ADDRESS

Phyllis Lovett
 Town Hall
 Clifton, Va

ESTIMATE # 1724

DATE 04/15/2022

ACTIVITY	AMOUNT
<p>Tree Service Clifton Town Park Enhancement</p> <p>Objective: Clean newly acquired lot and remove overgrowth, vines, unwanted trees, and debris. Trees that remain on property to be cleaned and trimmed.</p> <p>Remove approx 30-50 trees and unwanted vegetation of all sizes. Stumps to be ground and mulch to be raked over area for compost (lawn renovation in future will need this when grading takes place).</p> <p>Trees between park and property to also be serviced in same manner. Hazardous unsightly trees will be removed, but larger and smaller beneficial trees will be cleaned and trimmed.</p> <p>Perimeter trees of lot will be enhanced to highlight newly landscaped region. Two Large Poplars and one Sycamore left side of cleared lot will remain and shall be serviced as well. These three trees will be the only specimens that will remain in center of cleared lot. Any and all root systems that feed to vegetation left behind will be preserved and not damaged by equipment.</p> <p>All debris hauled away. **Note**Western neighbor with adjacent driveway to allow access.</p>	11,500.00
We look forward to working with you!	<p style="text-align: right;">TOTAL \$11,500.00</p>

Accepted By

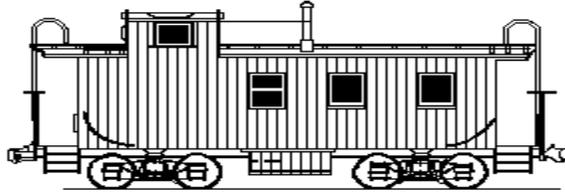
Accepted Date

Sec. 2-24. ELECTIONS.

a. Pursuant to Virginia Code § 15.2-1400, and notwithstanding the provisions of Clifton Town Charter §3 (b), or any other general or special law, the election of the Mayor and members of Town Council, beginning after January 1, 2022, shall be held on the general election date in November 2023, and biennially thereafter, with the new terms to begin on January 1 following each general election date in November, in accordance with the following cycles:

The election for the mayoral and five (5) town council seats filled by the council election of May 2020 shall be held in November ~~2023~~ and every two (2) years thereafter; and,

In accordance with the provisions of Virginia Code § 1.2-1400 (E)(2), the mayor and members of town council elected at a May general election prior to the date of the adoption of this ordinance shall continue in office until their successors have been elected at the November general election and have been qualified to serve.



**CLIFTON TOWN COUNCIL MEETING
TUESDAY, MAY 3, 2022, 7:30 PM
ELECTRONIC MEETING VIA ZOOM
12641 CHAPEL ROAD
CLIFTON, VA 20124**

In accordance with the Town of Clifton's Declaration of a Local Emergency due to the COVID-19 pandemic under Virginia Code § 44-146.21 which enables the Town of Clifton Government bodies to conduct Town business through electronic public meetings under Virginia Code § 2.2-3708.2, the Town of Clifton Town Council is holding the Meeting noticed herein electronically for the purpose of continuity of government of the Town of Clifton.

The meeting will be conducted using Zoom teleconferencing audio and video service, and connection information will be provided to members of the public to afford the opportunity to citizens to witness the operation of the Town of Clifton government. Connection information is available from, and will be provided by, the Town Clerk.

Town Council Meeting - Order of Business:

Public Hearing

Public Hearing on Proposed Town of Clifton Budget for FY2023.

Regular Order of Business

1. Report of the Town Clerk:
 - a. Approval of the Minutes (previous meetings and work sessions).
2. Report of the Treasurer.
 - a. Provide Working Draft of FY 2023 Budget to Council Members.
3. Citizen's Remarks - Suggestions or complaints of citizens and taxpayers, and other persons authorized by the Mayor to address the Council.

Each person wishing to address the Council shall, when recognized by the Mayor:

- (i) Give their name and address;
- (ii) Direct their remarks to the Council and not to other citizens present;
- (iii) Be limited to one period of not over three (3) minutes, unless granted additional time by unanimous consent of the Council.

Persons requesting to speak must have registered with the Town Clerk by no later than Noon of the day of the meeting. Priority to speak shall be given to persons in the order that they registered with the Town Clerk.

- a. New Complaint re: Noise from Villagio Deliveries and Trash Collection.
 - b. Fire Department Decommissioning of Advanced Life Support at Clifton Fire Station.
4. Reports of Committees:
 - a. Planning Commission.

- b. Report of the Zoning Administrator:
 - i. Update on Projects and Permits:
 - A. 7184 Clifton Road.
 - B. For America business.
 - c. Architectural Review Board.
 - d. Streetscape Committee.
- 5. Unfinished Business:
 - a. Standing Agenda Item – Determine if Next Council Meeting Will be In-Person or Electronic.
 - b. Tree Clearing for Harris Park Extension:
 - i. Approve Proposal for Work:
 - ii. Request for Hold Harmless on Adjoining Driveway.
- 6. New Business:
 - a. Change in Town Elections to November 2023 to Coincide with State Office Elections.
 - i. Schedule Public Hearing on Ordinance Change.
 - b. Pink House Maintenance and Repair – Update.
- 7. Adjournment.