



**CLIFTON TOWN COUNCIL MEETING  
TUESDAY, SEPTEMBER 5, 2023, 7:30 PM  
WAYNE H. NICKUM COMMUNITY MEETING HALL  
12641 CHAPEL ROAD  
CLIFTON, VIRGINIA 20124**

Order of Business

1. Apply Policy for Remote Participation by Electronic Means for Town of Clifton.
  - a. Confirm and Declare Physical In-Person Quorum for Meeting.
  - b. Identify Remote Participants.
    - i. General Location of Remote Participant.
    - ii. Reason for Remote Participation.
2. Report of the Town Clerk:
  - a. Approval of the Minutes (previous meetings, special meetings, and work sessions).
  - b. Reschedule November 7 Town Council Meeting (due to Election Day).
  - c. Records Retention.
3. Report of the Treasurer:
  - a. Financial Report.
4. Citizen's Remarks - Suggestions or complaints of citizens and taxpayers, and other persons authorized by the Mayor to address the Council.

Each person wishing to address the Council shall, when recognized by the Mayor:

  - (i) Give their name and address;
  - (ii) Direct their remarks to the Council and not to other citizens present;
  - (iii) Be limited to one period of not over three (3) minutes, unless granted additional time by unanimous consent of the Council.

Persons requesting to speak must have registered with the Town Clerk by no later than Noon of the day of the meeting. Priority to speak shall be given to persons in order registered with the Town Clerk.

  - a. Pink House Rear Building Lease to Terminate December 31, 2023.
5. Reports of Committees:
  - a. Planning Commission.
  - b. Zoning Administrator.
  - c. Architectural Review Board.
  - d. Parks Committee.
  - e. Special Projects Committee – Update.
  - f. Clifton Haunted Trail Committee:
    - i. Main Street Banner Request - October 8 – 29.
  - g. Homes Tour 2023 – Update.

1] If anyone attending this meeting requires an ASL or English language interpreter, or any other type of special accommodation or auxiliary aid, please contact the Town Clerk at [clerk@cliftonva.gov](mailto:clerk@cliftonva.gov). A request should be made at least five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.

- h. Update Town List for Removal of Illegal Signs on Town Property.
6. Unfinished Business:
  - a. Final Title VI Plan Draft for Town of Clifton – Approve.
  - b. FEMA Hazard Mitigation Plan – Update.
  - c. Replace Broken Window in Town Hall – Update.
7. New Business:
  - a. Art Guild of Clifton Children’s Play at Clifton Town Hall Saturday, November 18, 2023  
– Request for Use of Town Hall.
  - b. Clifton Day 2023:
    - i. Approval for Clifton Day – October 8.
    - ii. Main Street Banner Request - September 23 – October 8.
    - iii. Remove Pile of Railroad Ties Near Caboose Plaza – Status.
  - c. Two Additional Solar-Powered Speed Detection Signs for Clifton Road and Main Street  
– Discussion.
  - d. Virginia Mercantile – Request to Post Signs on Public Property.
  - e. Approve Estimated Spending Plan for Virginia DEQ GY 2023 Litter Prevention and Recycling Competitive Grant for Town of Clifton.
  - f. Alternative Sources of Revenue for Town of Clifton – Start Discussion.
8. Adjournment.

2) If anyone attending this meeting requires an ASL or English language interpreter, or any other type of special accommodation or auxiliary aid, please contact the Town Clerk at [clerk@cliftonva.gov](mailto:clerk@cliftonva.gov). A request should be made at least five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.