



**CLIFTON TOWN COUNCIL MEETING
TUESDAY, SEPTEMBER 6, 2011, 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Town Council members present: Bill Hollaway, John Powell, Chuck Rusnak, Dwayne Nitz, Deborah Dillard, Wayne Nickum

Town Officials Present: Treasurer Marilyn Barton, Clerk Kathleen Barton

Joint Public Hearing:

The Joint Public Hearing of the Planning Commission and Town Council was held concerning amendments to the parking ordinance that were posted and advertised. There were no public comments on the proposed revisions.

Motion: Wayne Nickum made a motion that the Joint Public Hearing be closed. Deborah Dillard seconded the motion and it was unanimously approved.

Order of Business:

1. Review of the Minutes (last regular meeting and any subsequent special meetings).
Motion: Wayne Nickum made a motion to approve the August 2, 2011 Minutes. Bill Hollaway seconded the motion, Deborah Dillard abstained, and the motion passed.
2. Report of the Treasurer.
Treasurer Marilyn Barton presented the report for period ended August 31, 2011. She reported that following the issuance of the report, she received the check from the Wine Festival for \$21,374, as well as \$2,080 for the Community Hall Rentals. Under CIF Expenses on page 5, it was noted that the August total of 22,662 included a transaction of \$15,450 that was accrued to FY11, as reflected in the year to date column. The August and year to date should read \$7,212.
Motion: Wayne Nickum made a motion to approve the Treasurer's Report with said changes. Bill Hollaway seconded the motion, and it was unanimously approved.
3. Reports of Planning Commission, Architectural Review Board, and Committees:
 - a. Planning Commission;
Kathy Kalinowski presented the Planning Commission Report.
 1. The Planning Commission recommended approval of the application for Jim Chesley for a use permit for a pool to be constructed at his residence at 7207 Main Street. The requirement of the application is that applicant must demonstrate that all Fairfax

County safety requirements are met with respect to fencing or pool cover in lieu of fencing. The ARB's approval was obtained.

Steve Effros was given permission to represent Jim Chesley, as he was not present.

Motion: Wayne Nickum made a motion to approve Mr. Chesley's Use Permit application. Bill Hollaway seconded the motion and it was unanimously approved.

2. The Planning Commission recommended approval of an amended parking plat for Buckley Store at 7145 Main Street indicting 33 parking spaces and new dumpster locations, continuing requirement that dumpster be screened and one space be allocated to loading and also requiring that all spaces be striped on the pavement indicating their location. Also recommended for approval was the amended application of Karen Paris and Design Business Furniture for design business with the allocation of two parking spaces, and hours of 9 a.m. to 5 p.m. seven days a week.

Motion: Wayne Nickum made a motion to approve the Buckley Store Use Permit application, with a statement that compliance with the requirements will take place within 6 weeks. John Powell seconded the motion and it was unanimously approved.

Motion: Wayne Nickum made a motion to refund \$300 to Karen Paris for off-set parking spaces. John Powell seconded the motion and it was unanimously approved.

Motion: Wayne Nickum made a motion to approve the recorded changes to the code. John Powell seconded the motion and it was unanimously approved.

- b. Architectural Review Board;
Dwayne Nitz reported that there was an ARB meeting held, and that 2 action items were completed.

- c. Committees:

- i. Special Projects (Clifton Creek Park);

- ii. Parking Lot Project;

Motion: Wayne Nickum made a motion to accept Nitz's Construction Company to do the Parking Lot Project with an amendment to stay within the approved budget. John Powell seconded the motion, Dwayne Nitz abstained, and the motion passed.

- iii. Haunted Trail.

John Powell reported that the planning for the event has begun and requested Town Council authorization for start up funds.

Motion: Wayne Nickum made a motion to approve an advance of \$5,000 for the Haunted Trail Event made payable to John Powell subject to reimbursement. John Powell abstained from the motion, Bill Hollaway seconded, and it was approved.

4. Communications.

There were a few communications presented by Mayor Bill Hollaway.

1. Flu shots are available for INova Health System.
2. A citizen of Clifton raised a question about the Clifton Saddlry and whether they had a use permit. Mayor Hollaway contacted the business and discovered they do not have a use permit, however she has been paying BPOL for 4 years and after being contacted applied for a use permit.

3. The third communication concerned the Clifton Elementary School's legal pursuits. After lengthy discussion, the following motion was made.

Motion: The Town Council authorized a Public Hearing to be held on the next Town Council meeting, Tuesday, October 4th, at 7:30 at the Community Hall, to consider a proposed addition to the Clifton Town Budget for fiscal year 12-06 in the total amount of \$25,000 for the payment of legal fees associated with the defense of the Clifton Elementary School. Deborah Dillard seconded the motion and it was unanimously approved.

4. Deer-Deter: Communications indicated that a deer-deter is a device that senses when a car is approaching and alerts deer.
5. Lastly, concern was raised to discourage parking on Main Street on Halloween due to crowds walking in the street as a result.

Motion: Dwayne Nitz made a motion that on Halloween the Town close Main Street for parking from the area of the railroad tracks to Chestnut Street on both sides of Main Street, as a matter of public safety from 4 p.m. to 9 p.m. Deborah Dillard seconded the motion, and it was unanimously approved.

5. Citizen's Remarks:

There were no citizen's remarks.

6. Unfinished Business:

- a. Discussion of Parking Off-Set Policy and Code Revisions.

Motion: Wayne Nickum made a motion to table this discussion to the following Town Meeting. Dwayne Nitz seconded the motion and it was approved.

7. New Business:

- a. CBA Donation or Agreement for Clifton Day;

Motion: John Powell made a motion to allow the CBA to put their banner up at the end of the month for Clifton Day. Wayne Nickum seconded the motion and it was approved.

Motion: John Powell made a motion to approve the CBA's use of the same property in the Town of Clifton as was used in 2010 in return for a fee of \$1500 or an agreement with the Town for use of property to be determined. Dwayne Nitz seconded the motion, Wayne Nickum abstained, and the motion was approved.

- b. Clifton Elementary Addition to National Historic Site List;
The Town Council agreed to table this discussion to the next meeting.

- d. Big Picture Objectives for Remainder of FYE0612.
The Town Council agreed to table this discussion to the next meeting.

8. Adjournment.

Motion: Wayne Nickum made a motion to adjourn. Bill Hollaway seconded the motion and it was unanimously approved.

Minutes prepared by Kathleen Barton, Town Clerk and approved at the Town Council Meeting on October 4, 2011.