

**CLIFTON TOWN ARCHITECTURAL REVIEW BOARD
REGULAR MEETING
THURSDAY, JANUARY 25, 2024, 7:30 PM
WAYNE H. NICKUM MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VIRGINIA 20124**

Present: Royce Jarrendt, Chair; Town Council Representative Member Regan McDonald; Phyllis Lovett; Dwayne Nitz; Geri Yantis.
Absent: Phoebe Peterson; Jeff Stein.
Staff: Amanda Christman, Zoning Clerk.

The Regular Meeting was called to order by Chair Jarrendt at 7:30 PM.

Order of Business:

1. Non-Residential Applications:

a. 12642 Chapel Road | Buckley House, LLC.

The Architectural Review Board reviewed an application from the owners of the building to remove the existing tenants sign and replace with a new tenant sign. The sign is to be centered between two exterior lights and the CORE business sign is likely to be removed in February, 2024.

- **Member Lovett moved to approve the application with the condition that the CORE business sign, arrow sign, and other business plaques be removed, and with the understanding that the small signs currently posted in the rear of the building may remain as is, and the Fullerton & Knowles directional sign will be affixed to the door, seconded by Member Yantis. The motion was approved by poll, 4-0.**

2. Non-Residential Proposal:

a. 12644 Chapel Road | Request for Guidance (Farmer's Market).

The Architectural Review Board reviewed an informal list of signage ideas from The Fruitful Forest, LLC for the 2024 season of the Farmer's Market.

No action was taken. Chair Jarrendt indicated he would address the proposal in the ARB report to the Town Council and would suggest an approval similar to last year's be considered.

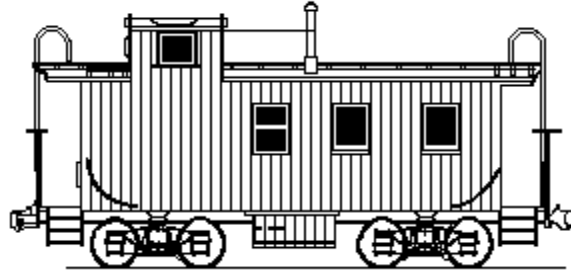
3. Approve November 30, 2023 Minutes.

- **Chair Jarrendt moved to approve the Minutes as presented, seconded by Member Yantis. The motion was approved by poll, 4-0.**

4. Adjournment.

Adopted on February 29, 2024 by the ARB as revised.

The meeting was adjourned by general acclamation at the conclusion of business.



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WAYNE NICKUM COMMUNITY MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Order of Business:

1. Non-Residential Applications:
 - a. 12642 Chapel Road | Buckley House (signage)
2. Adjournment.