

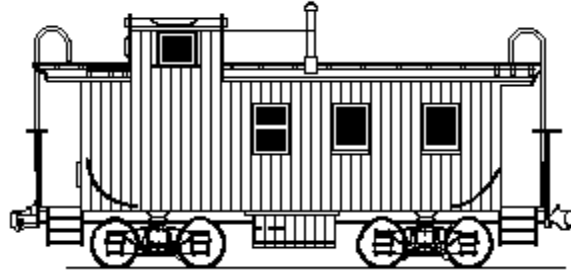
Adopted on January 30, 2024 by the Planning Commission to serve as the official meeting Minutes

**PLANNING COMMISSION REPORT for December 2023 held on January 3, 2024:  
in person**

**Present: Terry Winkowski, Paula Sampson, Adam Trost, Kathy Kalinowski,**

**Absent: Michelle Stein, Susan Yantis**

1. The Planning Commission reviewed the use permit application of Haze Freelance LLC, made by Rebecca Hayes, located at 12642 Chapel Road for a commercial/office use, for an art studio, with no employees, other than owner, or client visits, at the property to be located in Space 7M, which comprises 95 square feet, hours and days of operation to be Monday thru Sunday 8AM – 8PM, and the allocation of 1 parking space. The Planning Commission recommends approval of the application upon the aforesated terms and conditions.
2. The Planning Commission reviewed the use permit application of Apex Electric Service, Inc., made by Stanley Scott, for a commercial office use for an electric contractor life to conduct daily management operations, located at 12642 Chapel Rd, Clifton in Space 8M, which comprises 80 square feet, hours of operation Monday through Friday 8AM – 5 PM, with one employee on site at any one time, no client visits, and the allocation of 1 parking space. The Planning Commission recommends approval of the application upon the aforesated terms and conditions.



**CLIFTON TOWN PLANNING COMMISSION  
TUESDAY, JANUARY 30, 2024, 7:30 PM  
ACACIA LODGE  
7135 MAIN STREET  
CLIFTON, VA 20124**

Order of Business:

1. Non-Residential Applications:
  - a. 7137B Main Street | Helmer for Congress
  - b. 12644 Chapel Road | Farmers Market (The Fruitful Forest, LLC)
2. Comprehensive Town Plan – Update.
3. Adjournment.