

TOWN OF CLIFTON, VIRGINIA
TOWN OF CLIFTON - Approved FY2025 Budget (July 1, 2024 - June 30, 2025)

FY 2025

OPERATING REVENUES:

Taxes & Permits Revenues:

ARB Permits	500.00	
BPOL	50,000.00	
BZA Fees		
VA Communications Sales Tax	3,850.00	
VA Car Rental Distribution	2,250.00	
Cox & Verizon PEG Franchise Revenue & State Communication Sales and Use Tax	2,900.00	
Motor Vehicle Registration	12,000.00	
No. Va. Cigarette Tax	1,000.00	
Railroad Tax	1,600.00	
Sales Tax	28,000.00	
Meals Tax - NEW	250,000.00	
Use Permits	1,000.00	
Utility Consumption Tax	1,200.00	

TOTAL TAXES & PERMITS:		354,300.00
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Town Facilities Rentals:

Community Hall	8,000.00	
Pink House	34,800.00	
Property Rental-Park/Square/Gazebo	150.00	

TOTAL FACILITIES RENTALS:		42,950.00
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Grants:

Fire Program State Grant- FCFD	15,000.00	
Litter Control Grant - Non-competitive	6,000.00	
Litter Control Grant - Competitive	13,129.00	

TOTAL GRANTS:		34,129.00
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Town Events:

Celebrate Clifton Gala	4,000.00	
Community Arts Program	0.00	
Clifton Film Festival	0.00	
Environmental Event	0.00	
Haunted Trail Event	60,000.00	
Historic Events in Town	0.00	
Homes Tour	5,000.00	

TOTAL EVENTS:		69,000.00
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Other Revenue:

Interest Income	62,000.00	
Other income (Donations)		

TOTAL OTHER REVENUE:		62,000.00
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TOTAL OPERATING REVENUES:		562,379.00
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OPERATING EXPENSES:

Payroll Expenses:

Town Clerk Salary	40,000.00
Town Treasurer Salary	31,000.00
Dir of Economic Development, Comms & Marketing - NEW	58,656.00
Additional support staff	11,700.00
Payroll Taxes	8,400.00
Employee Incentives	6,200.00

TOTAL PAYROLL EXPENSES:

155,956.00

CONTRACTUAL EXPENSES:

Town Government:

ARB	500.00
Board of Zoning Appeals	10,000.00
Civil Rights Committee	0.00
Planning Commission	26,300.00
<i>Consulting & Related Expenses</i>	5,000.00
<i>Town (Comprehensive) Plan Revisions</i>	15,000.00
<i>Advertising for Public Hearings for Use Permits</i>	500.00
<i>Translation & Interpretive Services for Public Meetings</i>	500.00
<i>Legal Services</i>	5,000.00
<i>General Admin/Education</i>	300.00
Dues & Subscriptions:	1,750.00
<i>Conference Attendance</i>	1,000.00
<i>Other Dues & Subscriptions & Training</i>	250.00
<i>VA Municipal League</i>	500.00
Town Elections	
Insurance	6,854.00
Legal Advertising	2,000.00
Mayoral Reimbursement (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)	1,000.00
Citizen Recognition Fund (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)	500.00
Town Association of Northern Virginia Event	0.00
Bank Fees	0.00
Miscellaneous Contractual Expenses (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)	2,500.00
Professional Fees:	76,500.00
<i>Accounting - Year Audit Review</i>	30,000.00
<i>Legal Fees</i>	25,000.00
<i>Web Server Annual Maintenance with Domain Subscriptions</i>	1,500.00
<i>Web Site Updating & Configuration</i>	20,000.00

TOTAL TOWN GOVERNMENT:

127,904.00

Town Facilities:

Utilities	1,800.00
Caboose	2,000.00
Railroad Siding Rent	2,150.00
Town Meeting Hall:	18,900.00
<i>Cleaning</i>	4,200.00
<i>Electric</i>	7,000.00
<i>Supplies</i>	500.00
<i>General Maintenance - including floors</i>	4,200.00
<i>Mgt Fee (25% of Community Hall Rentals)</i>	2,000.00

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<i>Interior Improvements (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)</i>	1,000.00	
Parks and Public Spaces	19,600.00	
<i>Ayre Square Maintenance</i>	3,000.00	
<i>Aye Square Plantings</i>	2,500.00	
<i>Ayre Square Christmas Tree replacement</i>	2,000.00	
<i>Banner Replacement</i>	1,000.00	
<i>Flag Replacement in Town</i>	1,000.00	
<i>Railroad Siding Boxes - North & South Sides</i>	0.00	
<i>Mgt Fee (25% of Property Rentals)</i>	100.00	
<i>Invasive species prevention and conservation management</i>	10,000.00	
Pink House: (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)	5,000.00	
<i>Maintenance & Repairs</i>	5,000.00	
MISC Emergency Repairs (TOWN COUNCIL OR MAYORAL APPROVAL REQUIRED FOR OVER \$500)	7,500.00	
TOTAL TOWN FACILITIES		56,950.00
Town Services:		
Recurring services		
Town Lawn Maintenance and Mowing	10,000.00	
Tree Trimming and Replacement Planting	5,000.00	
Fall Zone Mulching - Annual	2,800.00	
Trash Collections	2,400.00	
Trash Consolidation - Art Guild (non-competitive litter grant)	3,000.00	
Non-recurring services (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)		
Landscape/Ground Maintenance - Playground, Ayre Square, 8 acre Park & Triangle Maintenance, Harris Park, Flood Plain	12,000.00	
Playground Equipment Maintenance	15,000.00	
TOTAL TOWN SERVICES:		50,200.00
Grants:		
Litter Control Grant - Expense	13,129.00	
Fire Program State Grant Expense - passthrough to FCFD	15,000.00	
TOTAL GRANTS		28,129.00
Events: (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)		
Celebrate Clifton Gala	2,500.00	
Christmas Tree Lighting	1,300.00	
Environmental Events (clean up, Camp Fire, TBD)	1,300.00	
Haunted Trail Event	20,000.00	
Historic Events		
Homes Tour	3,000.00	
TOTAL EVENTS		28,100.00
Committees: (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)		
Clifton Arts Council	0.00	
Clifton Business Coalition	0.00	
Communication Committee	10,500.00	
<i>Website overhaul</i>	10,000.00	
<i>Welcome baskets</i>	500.00	
Committee on the Environment	1,150.00	
<i>Wildlife preservation - Mark K equipment</i>	500.00	
<i>Bluebird Trail - NEW</i>	650.00	
Historic Preservation Committee	0.00	

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Finance	0.00	
Maintenance	0.00	
Mayor's Initiatives	20,000.00	
Parking and Traffic Committee	0.00	
TOTAL COMMITTEES		42,150.00
TOTAL CONTRACTUAL:		333,433.00
Commodities:		
Computer Supplies - Hardware & Software	2,580.00	
Copies	200.00	
License Plates	100.00	
Miscellaneous Commodities - office services	200.00	
Office Supplies	500.00	
Office Equipment	500.00	
Postage & Delivery	1,000.00	
Miscellaneous- <i>(TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)</i>	500.00	
TOTAL COMMODITIES:		5,580.00
TOTAL EXPENSES:		494,969.00
NET INCOME (LOSS):		67,410.00

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Town of Clifton
CAPITAL IMPROVEMENTS/GRANT INCOME - FY25
REVENUE/COST STATEMENT

REVENUES:

FEDERAL GRANTS

MAP21 TAP: TAP Statewide (Match to Expenditures) 80/20

MAP 21 TAP: TAP > 200K:

TOTAL VDOT TA - MAIN ST IMPROVEMENTS

TOTAL REVENUES:

COSTS:

Special Projects - Streetscape

Streetscape 2A - Preliminary Engineering

Streetscape 2A - Right of Way

VDOT TA -Main Street Improvements (80% - 20% MATCH GRANT)

Processing Easements

Streetscape 2A - Construction

TOTAL SPECIAL PROJECTS COMMITTEE:

NET REVENUES/(COST)

FY 2025	
	880,000.00
	880,000.00
	880,000.00
	227,000.00
	873,000.00
	0.00
	1,100,000.00
	(220,000.00)

Town of Clifton
CAPITAL IMPROVEMENTS/TOWN FUNDED (NON-GRANT) - FY25
REVENUE/COST STATEMENT - Public Hearing, 5-7-2024

COSTS:

Town-Funded Projects

Permanent Signs (Historic and Informational)

Safety Signs - Traffic Solutions

Harris Park Extension Improvements

8-Acre Park Entrance - Improvements

Purchase of Green Space

Public Parking Improvements

Caboose & Luggage Cart Renovation

Trash Enclosure

Pink House Improvements

Town Historic Building

TOTAL CAPITAL PROJECTS from Allocation of Town Equity Funds

NET REVENUES/(COST)

TOTAL CAPITAL COSTS

TOTAL CAPITAL NET REVENUES/(COST)

FY 2025	
	15,000.00
	3,000.00
	17,500.00
	2,500.00
	38,000.00
	(38,000.00)
	1,138,000.00
	(258,000.00)

TOTAL FY2025 ANTICIPATED NET INCOME (LOSS)	(190,590.00)
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