



Date received:

Town of Clifton Meals Tax Collection Return Form

The Town of Clifton Meals Tax is due on the 20th of each month for the tax due and collected the preceding month.

The Meals Tax Collection Return Form may be submitted by mail or electronically to treasurer@cliftonva.gov. Filing is not complete until both form and payment are received. Make checks payable to Town of Clifton.

Mail form and payment to:

Town of Clifton
Attn: Meals Tax
P.O. Box 309
Clifton, VA 20124

Tax Report for Month: _____ Year: _20_____

Name of Business: _____
Business Address: _____
Name of Meals Tax Form Preparer: _____
Preparer Phone: _____
Preparer Email: _____

1. Total gross sales amount from meals, as defined in Code section 16-02	\$
2. Total gross sales amount times the tax rate • Multiply Line 1 by .02	\$
3. Late payment penalty, required if filing after the 20 th of the month • To calculate penalty, multiply Line 2 times .01 • If result is > \$10.00, enter result on Line 3 • If result is < \$10.00, enter \$10.00 on Line 3	\$
4. Additional penalty, required if filing more than more than one month past due • Refer to Code section 16-08 paragraphs b and c to calculate additional penalty	\$
5. Total Meals Tax Amount Due • Add Lines 2, 3 and 4 • This is the amount you owe	\$

Payment (check one): _____ Check enclosed _____ Transmitted via ACH

Declaration: I declare that the figures given herein are true, full, and correct to the best of my knowledge and belief.

Signature: _____ Date: _____

Print Name: _____ Title: _____